

MINUTES
The Maggie L. Walker Governor's School for Government & International Studies
Regional School Board Meeting
MEETING DID NOT HAVE A QUORUM
NO OFFICIAL BUSINESS WAS CONDUCTED

Thursday, August 21, 2014

9:10 a.m.

I. Call to Order

John Axelle, Vice-Chairman of the Regional School Board, called the meeting to order.

II. Introductions

Each Board member introduced him or herself and stated their locality, (listed in alphabetical order by locality).

Present:

Mrs. Barbara Crawley, *School Board*, Charles City Public Schools
Mrs. Dianne Smith, *School Board*, Chesterfield County Public Schools (late arrival)
Mr. John Axelle, *School Board*, Hanover County Public Schools
Mrs. Sarah Grier Barber, *School Board*, New Kent Public Schools
Mr. Kenneth Pritchett, *School Board*, Petersburg Public Schools
Mrs. Valarie Ayers, *School Board*, Powhatan County Public Schools
Dr. James Lane, **Superintendent**, Goochland County Public Schools
Dr. Jamelle Wilson, **Superintendent**, Hanover County Public Schools
Dr. Pat Kinlaw, **Superintendent**, Henrico County Public Schools
Dr. Stanley Jones, **Superintendent**, King & Queen Public Schools
Dr. David Myers, **Superintendent**, New Kent Public Schools
Ms. Stephanie Harvell, Gifted Coordinator, for Dr. Joseph Melvin, **Superintendent**, Petersburg Public Schools
Dr. Eric Jones, **Superintendent**, Powhatan County Public Schools
Dr. Bobby Browder, **Superintendent**, Prince George Public Schools
Dr. Jeffrey McGee, **Director**, Maggie L. Walker Governor's School
Mrs. Barbara Marshall, **Clerk**, Maggie L. Walker Governor's School
Ms. Megan Rainey, **Deputy Clerk**, Maggie L. Walker Governor's School

Absent from Meeting:

Mr. Kevin Hazzard, *School Board*, Goochland County Public Schools
Mr. John Montgomery, *School Board*, Henrico County Public Schools
Dr. Deborah Marks, *School Board*, Hopewell City Public Schools
Ms. Cora Armstrong, *School Board*, King & Queen Public Schools
Mr. Jerry Warren, *School Board*, Prince George Public Schools

Ms. Kimberly Gray, *School Board*, Richmond Public Schools
Dr. David Gaston, **Superintendent**, Charles City Public Schools
Dr. Marcus Newsome, **Superintendent**, Chesterfield County Public Schools
Dr. John Fahey, **Superintendent**, Hopewell City Public Schools
Dr. Dana Bedden, **Superintendent**, Richmond Public Schools

Also present:

Phil Tharp, Wendy Ellis – MLWGS Administration
Wendy DeGroat – MLWGS Staff
Matthew Gilley, Mark Gleva and Ken Cossaboon – Siemens Consultants
Charlie Barksdale – Commonwealth of Virginia, Division of Energy
Burt Hazelwood – GS Foundation
Name Inaudible – MLWGS Alumni Parent

III. Public Comments

The Public Information Period shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes (at the discretion of the Chairperson) to make his/her comments. Individuals representing groups will be allotted five (5) minutes. Citizens must schedule their appearance with the Board's Clerk no later than 10:00am on the last business day before the meeting at which they desire to be heard.

No public comments were made.

IV. Director's Report

a. Verbal Updates:

- Opening of School Information: school wide professional development on August 22nd and 27th, enrollment = 743, freshmen orientation on August 25th and 26th, freshmen parent orientation on August 25th and Back to School night on September 11th.
- Student achievement profile summary for 2013-14 including prior years' statistics was provided and reviewed.
- Update to Richmond Parks & Rec MOU: requested pool facility will not be available due to renovation.
- Facility Audit: Building is approaching 15 years of operation and it's time to start review of major systems.
- Charlie Barksdale, Commonwealth of Virginia, Division of Energy, presented a verbal report acting in his capacity as the state's watchdog on the ESCo process. Mr. Barksdale has worked with almost every state agency on performance contracting and energy projects.

Highlights: Performance Contracting (PC) has been around since 2001 when the General Assembly passed legislation. PC allows for facility upgrades at current dollars with the debt retired by guaranteed and bonded savings throughout the term of the contract by reallocating existing energy dollars. The GA designed this process to be budget neutral.

Overview of Process: 1) choose four or more contractors from a pre-qualified pool, 2) conduct kick-off meeting, 3) discuss back of the envelope audit, 4) ESCo companies make their presentations, 5) through selection criteria established by MLWGS, Siemens was selected for an MOU technical audit, 6) back of the envelope phase is free (30,000 foot look at facility to see if there is a viable project), 7) there is a fee associated with the technical audit phase because it is an investment rate energy audit (once you get to this point the ESCo will look at everything within the facility that will make it operate more energy efficiently), and 8) the risk is all on the ESCo to make the project(s) perform. MLWGS is at the point in the process of the technical audit (Step 7) with Siemens waiving their fee for this project. The next step is to define the final project followed by a review by Mr. Barksdale (state agency projects are required to comply with this review – public bodies are offered this review free of charge) who will execute an approval letter prior to proceeding. Of note, local dollars can be applied to a project as it is provided for in the code.

Construction: once the project has been approved it will be assigned a project management team that will conduct regular status meetings. Prior education facility projects have resulted in very minimal interruption to instruction and the same would be expected for MLWGS. After project completion there is a vigorous measurement process utilizing international protocols to illustrate savings of both energy and dollars.

Mr. Barksdale illustrated similar successful projects conducted in Virginia. ESCo projects come with no change orders unless requested by MLWGS, and pricing is fixed; if the company misses something, they pay for it. MLWGS gets to negotiate overhead and profit with the ESCo, select the equipment (no low bid), and have a say in the subcontractors used.

In conclusion, Mr. Barksdale remarked that should a public body already have a viable project in their facility, it is already paying for it by giving money to the utility companies.

Questions from the Board were addressed by Dr. McGee and Mr. Barksdale regarding window replacement and overall potential savings of various projects.

Presentation followed by Matthew Gilley, Mark Gleva and Ken Cossaboon of Siemens on the process to date leading to guaranteed and projected savings to MLWGS (no copies of this presentation exist as Mr. Gilley removed the digital storage device).

Projects addressed by Siemens: indoor/outdoor lighting, sensors, flood load from items plugged into the wall, design issues for mechanical improvements, roof top wind turbine and solar panels which could connect to the internet so that students could harvest data and integrate it into the classroom, optimizing existing roof top HVAC units, server room upgrade, and water conservation. Unfortunately, window replacement is not proposed at this time as there is no payback.

Siemens has identified roughly 22% utility savings which translates to approximately \$45,000/year. The company still has to finalize a few scope items and some of the financial perimeters for how the project(s) will be funded.

In summation, the Siemens team is excited about this project in part because of the reputation of MLWGS and the flexibility to integrate some of these projects into the classroom to leverage curriculum. They also hope these upgrades can be used to change the behavior of Walker's students to use as a model for the area.

Mrs. Barbara Crawley left the meeting.

Mrs. Dianne Smith entered the meeting.

b. Coming Events:

August 21, 2014 through September 18, 2014.

c. Maggie L. Walker Governor's School Honors Namesake:

A replica of a 1934 commemorative bust of Maggie L. Walker was installed on school grounds on July 15, 2014.

V. Materials for Board Review and/or Discussion

a. Policy and Regulation

The following policies were submitted from the Policy Steering Committee for Board consideration:

Policy No. 1000	School Board Powers and Duties
Policy No. 1017	Board-Staff Communications
Regulation No. 1017-R	Two-Way Communication System
Policy No. 1040	School Attorney
Policy No. 2025	Use of Tobacco and Electronic Cigarettes on School Premises
Policy No. 4077	Tobacco Free School for Staff and Students
Policy No. 4078	Electronic Cigarettes
Policy No. 5014	Staff-Board Communications
Regulation No. 5014-R	Two-Way Communication System
Policy No. 5064	Staff Time Schedules
Policy No. 5065	Staff Leave and Absences
Regulation No. 5065-R	Information Pertaining to the Fair Labor Standards Act

Regulation No. 5065-R1 Sick Leave
 Regulation No. 5065-R2 Personal Leave
 Regulation No. 5065-R3 Paid Leave: Vacation
 Regulation No. 5065-R4 Religious Leave
 Regulation No. 5065-R5 Professional Leave
 Regulation No. 5065-R6 Compensatory Leave for Exempt Personnel
 Regulation No. 5065-R7 Paid Bereavement Leave
 Regulation No. 5065-R8 Civil Leave
 Regulation No. 5065-R9 Military Leave Reserve Training and Active Duty
 Regulation No. 5065-R10 Leave of Absence Without Pay
 Regulation No. 5065-R11 Educational Leave Without Pay
 Regulation No. 5065-R12 Absence Without Approved Leave
 Regulation No. 5065-R13 Workers Compensation and Job Related Injury Leave
 Policy No. 5066 Absenteeism and Tardiness
 Policy No. 5091 Tobacco Free School for Staff and Students
 Policy No. 5092 Electronic Cigarettes
 Policy No. 6009 Tobacco Use on School Premises

These policies are grounded in model policies and/or regulations of the Virginia School Board Association, Richmond Public Schools and Chesterfield County Public Schools. Approval will be requested at the September meeting of the Regional School Board.

A discussion ensued regarding Regulation 5065-R6 Compensatory Time for teachers and the mechanics of how it currently is earned, used and tracked.

The Director called attention to agenda item IX.d – Acceptable Computer System Use that was scheduled for action as it was determined the Board had never previously enacted this policy. The Director will resubmit at the September meeting.

Questions arose regarding other listed action items on the agenda requiring approval prior to the start of school such as the Student Handbook. Dr. Lane remarked that Dr. McGee will be able to implement as regulations so we can uphold the students and staff to these standards, but should be brought back for final Board approval in September.

VI. MLWGS Informational Items

Student News:

VHSL, Wells Fargo Cup for 2013-2014 Athletes.

VII. Superintendent's Steering Committee Report

Dr. Lane stated the committee reviewed a draft evaluation of the Director and thanked all that participated in the process. The final review, which was planned to be shared in closed session today, will be extended to September. Additionally, the group met with Siemens and gave them feedback on work related to the ESCo project and potential financing.

VIII. Closed Meeting

None.

IX. Certification of Closed Meeting and any action, if necessary, as a result of closed meeting.

None.

X. Announcements/Unfinished Business

Mrs. Ayers asked about participation in the evaluation process. Dr. Lane responded that, "It could have been better."

Further, Mrs. Ayers requested that each Board member call their colleagues and tell them, "This is important; this is just not some unimportant meeting that we have. We need to have people here. All of these things we've worked hard on all summer and we can't approve anything." She added, "Please take on the responsibility of emailing the people that aren't here, and if they can't come have them send someone who can come. All Board members in the past have had an alternate that will come if we can't, and I'm not referring to the sick, which is unavoidable. It is disturbing that we can't do what we need to do on this Board because we don't have people here."

Mr. Axselle proposed this may be a discussion the Chair may want to address at the next meeting.

XI. Adjournment

The meeting was adjourned at 10:20am.

Next Meeting

September 18, 2014 at 9:00am. MLWGS Board Room, 1000 N. Lombardy St., Room 153, Richmond, VA 23220. 804-354-6800 x2190 or x2111.

John Axselle, Vice-Chairman

Jeffrey W. McGee, Director

Minutes Recorded by:
Barbara Marshall, Regional Board Clerk