

## BID SPECIFICATIONS

CONTRACT FOR INTERIOR ALTERATIONS  
MAGGIE L. WALKER GOVERNOR'S SCHOOL  
1000 NORTH LOMBARDY STREET  
Richmond, Virginia 23220

- I. PURPOSE: The intent and purpose of this invitation for bids is to solicit pricing from qualified contractors who can provide general construction services as specified herein to the Regional School Board of the Maggie L. Walker Governor's School (MLWGS). This invitation for bid – in entirety - shall be incorporated into the final contract terms.
- II. BACKGROUND: MLWGS is a public regional high school with approximately 750 students. The building and grounds underwent a \$20M+ renovation in 2000 and 2001 in which all existing mechanical, electrical and plumbing services were removed and replaced with new.
- III. DUE DATE: Sealed bids are due on or before 2:00 p.m. Wednesday July 26, 2017. Bids will be opened at 2:01 p.m. Wednesday July 26<sup>th</sup> in the bluestone lobby of the building.
- IV. PREBID MEETING: A mandatory, pre-bid meeting shall be held in the school's bluestone lobby at 10:00 a.m. Thursday July 20, 2017.
- V. SCOPE OF WORK/SPECIFICATIONS:
  - A. The services desired consist of general construction and trade skills as outlined in "Attachment A".
  - B. Contractor shall provide a bid to include all labor, material, construction drawings, permitting and inspection costs. This is a turnkey alteration.
  - C. General Specifications:
    1. The contractor shall provide all labor, materials, parts, tools, devices and equipment necessary to complete the work. No labor is to be subcontracted under any circumstance.
    2. Work shall be completed in accordance with applicable federal, state and local building codes.
    3. Time is of the essence. Adequate personnel and equipment shall be provided to permit the timely completion of all alterations.

4. The contractor shall clean up daily after all work. This includes the proper disposal of trash and rubble. Maggie Walker's trash service prohibits the disposal of construction debris, so contractor shall arrange for offsite disposal.

D. Personnel:

1. All personnel assigned to this contract shall be professionally uniformed with name of employee and the contractor's name clearly visible for easy recognition.

E. Special Provisions:

1. Contractor shall maintain a minimum of \$1,000,000.00 in general liability insurance. Maggie L. Walker Governor's School shall be shown as additional insured on contractor's insurance certificate. Before any work under this contract can begin, MLWGS must be presented with a copy of the insurance certificate.
2. Contractor shall provide a separate dollar amount for Project A and Project B. Contractor shall also provide a total dollar amount for both projects.

ATTACHMENT "A"  
MAGGIE L. WALKER GOVERNOR'S SCHOOL  
INTERIOR ALTERATIONS

Project A

1. Partially demolish cinderblock and tile wall to increase entrance to double-door width.
2. Relocate any electrical switches or outlets to match new opening.
3. Install new lintel and steel doorframe to match existing.
4. Paint doorframe to match existing and touch up paint to match as needed.
5. Install new VCT flooring.
6. Install matching cove base.
7. Install new half glass, wooden double door system with vertical latches to match nearby existing door. (Door to be fabricated to accommodate Sargent series mortise lockset.)

Project B

1. Build new metal stud and gypsum panel partition, approximately ten feet (10') in height to divide space in cafeteria.
2. Remove western-most line of ceiling grid and tile at adjacent cloud to eliminate conflict with partition framing.
3. Frame wall to allow for seven foot (7') hollow metal door.
4. Install steel doorframe and door.
5. Install matching cove base.
6. Paint both sides of wall, doorframe and door to match existing.
7. Install Sargent series 351 door closer.

BID SUBMISSION SHEET

The contractor shall provide all labor, materials, equipment, permitting and transportation necessary to perform interior alterations for Maggie L. Walker Governor's School.

**PROJECT A**

Total price: \$ \_\_\_\_\_

**PROJECT B**

Total price: \$ \_\_\_\_\_

**PROJECT A & B**

Total price: \$ \_\_\_\_\_

\_\_\_\_\_  
Vendor/Firm

\_\_\_\_\_  
Representative

\_\_\_\_\_  
Date