

MINUTES
The Maggie L. Walker Governor's School for Government & International Studies
Regional School Board Meeting

Thursday, August 16, 2012

9:00 a.m.

I. Call to Order

Kenneth Pritchett, Chairman of the Maggie L. Walker Governor's School Regional School Board, called the meeting to order.

II. Introductions

Each Board member introduced him or herself and stated their locality, (listed in alphabetical order by locality).

Present:

Mrs. Barbara Crawley, *School Board*, Charles City Public Schools
Mrs. Dianne Smith, *School Board*, Chesterfield County Public Schools
Mr. John Axselle, *School Board*, Hanover County Public Schools
Mrs. Diana Winston, *School Board*, Henrico County Public Schools
Ms. Cora Armstrong, *School Board*, King & Queen Public Schools
Mr. Kenneth Pritchett, *School Board*, Petersburg Public Schools
Mrs. Valarie Ayers, *School Board*, Powhatan County Public Schools
Ms. Kimberly Gray, *School Board*, Richmond Public Schools
Dr. Janet Crawley, **Superintendent**, Charles City Public Schools
Dr. Marcus Newsome, **Superintendent**, Chesterfield County Public Schools (late arrival)
Dr. Pat Russo, **Superintendent**, Henrico County Public Schools
Mr. Charles Clare, **Superintendent**, King & Queen Public Schools
Mr. Stanley Jones, **Acting Superintendent**, Petersburg Public Schools
Ms. Victoria Oakley, Chief Academic Officer, representing Dr. Yvonne Brandon, **Superintendent**, Richmond Public Schools

Mr. Jeffrey McGee, **Director**, Maggie L. Walker Governor's School
Mrs. Megan Marcinkevich, **Deputy Clerk**, Maggie L. Walker Governor's School

Absent from Meeting:

Mr. Kevin Hazzard, **School Board**, Goochland County Public Schools
Mrs. Sarah Grier Barber, **School Board**, New Kent Public Schools
Mr. Jerry Warren, **School Board**, Prince George Public Schools
Dr. Pete Gretz, **Acting Superintendent**, Goochland County Public Schools
Dr. Jamelle Wilson, **Superintendent**, Hanover County Public Schools
Dr. Robert Richardson, **Superintendent**, New Kent Public Schools
Dr. Margaret Meara, **Superintendent**, Powhatan County Public Schools
Dr. Bobby Browder, **Superintendent**, Prince George Public Schools
Mrs. Barbara Marshall, **Clerk**, Maggie L. Walker Governor's School

Also present:

Patti Chappell and Wendy Ellis – **Administration**
John Walter, Karl Zweerink, John Wilkes, Barrett Brown, Wendy DeGroat, Lisa Williams and Pam Edgerton – **Faculty**
Lynn Reed – **Faculty on Leave**
Willie Bell – **Petersburg Public Schools**
Hal Waller - **GS Foundation**
Bill Yates – **Parent**
Danny Yates - **Alum**
Sharon Parker – **Acting Faculty Liaison to the Regional School Board**

III. Approval of Agenda

On motion by Diana Winston, seconded by Dianne Smith; an amended agenda to include Item VIII.c – Personnel (at the table for Board members) was unanimously approved.

IV. Approval of Minutes

On motion by Valarie Ayers, seconded by Barbara Crawley; minutes as submitted for June 21, 2012 were unanimously approved.

V. Recognitions

None

VI. Public Comments

The Public Information Period shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes (in the discretion of the Chairperson) to make his/her comments. Individuals representing groups will be allotted five (5) minutes. Citizens must schedule their appearance with the Board's Clerk, not later than 10:00am on the last business day before the meeting at which they desire to be heard.

No public comments were made

VII. Director's Report

Comments: Jeff McGee shared thoughts on his early days at Maggie Walker and learning first-hand what a special institution Maggie Walker is, stating, "Maggie Walker Governor's School is the product of exemplary regional cooperation and governance. In this regard we owe a debt of thanks to the outstanding work that is done by regional school districts to identify and prepare high ability learners to strive toward their potential. We are the beneficiaries of the great work that is done in our regions' K-8 classrooms. We also owe a debt of gratitude to our regions' parents and community leaders for their great support of Maggie Walker. Finally, we owe a debt of thanks to the exemplary team of educators and support staff who takes a special interest in each student at Maggie Walker. Because of our governance structure, strong regional school districts and students, organized support groups, and great teachers, I believe Maggie Walker is poised not only to maintain its standing among our nation's best high schools, but also, and to the benefit of our region, Maggie Walker is poised to secure its place as a leader and responsible member in the international community of schools. I look forward to working in partnership with the Board, steering committee, staff and community leaders to articulate a strategic focus and path forward in the months ahead."

Mrs. Lynn Reed, presentation regarding Einstein Fellowship: Mrs. Reed made a brief presentation regarding her work as a STEM educator in the Einstein Fellow program recently conducted in Greenland. The presentation included an offer to speak to any school or teacher group in our division community regarding the Einstein Fellowship work.

Updates:

- Director's 90-Day Plan (included inside August packet)
- 5-Year Trend Data of Minority Students from Admissions Statistics (requested of the Diversity Committee – included inside August packet)

Coming Events: August 16, 2012 through September 20, 2012. See VII.c

VIII. Action Items

a. September 20, 2012 Regional Board Meeting: Work Session or Regular Meeting Format

Per the previously approved 2012-2013 calendar of meetings September 20, 2012 is designated as 'Work Session or Regular Board Meeting' format. The Director recommends a regular meeting format.

There being no additional discussion on this matter, on motion by John Axselle, seconded by Kimberly Gray, the Board unanimously approved a regular meeting for this body on September 20, 2012.

b. Authorize Director to Certify MLWGS Crisis Plan

The Director recommends the Board approve personnel and vendor updates to the previously adopted Crisis Plan, August 21, 2008.

During discussion, board members requested the entire plan be sent for their review electronically in a protected format. Board members will respond electronically to the board clerk acknowledging that they have read and/or approve this plan.

Certification is due to the Virginia Center for School Safety by August 31, 2012.

c. Personnel

The Director recommends the Board approve personnel actions requested in Item VIII.c. New Hires: Hana Reed Smelley and Tim Drummond. Resignation: Heidi Taylor. Retirement: Mary Jane McKay.

There being no additional discussion on this matter, on motion by Cora Armstrong, seconded by Dianne Smith, personnel actions noted above were unanimously approved.

d. Annual Board Authorization of Signatures in Absence of Division Superintendent with the VA Department of Education

The Director recommends the Board approve the authorization for Philip Tharp's signature to be utilized in the absence of the Director with the Virginia Department of Education.

There being no additional discussion on this matter, on motion by John Axelle, seconded by Diana Winston, this annual signature authorization request was unanimously approved.

e. Anaphylaxis Policy

The Director recommends the Board approve the policy proposal submitted noting it is identical to the model policy developed by the Virginia Department of Education as required by recent legislation. Dr. Donald Stern, District Director of the Richmond Health District or his designee will issue a *Standing Order* for stock epinephrine. The Director acknowledged gratitude to Chesterfield County Public Schools for their assistance in the development of this policy proposal and procedures, and to Richmond Public Schools for assistance of epi-pen training for school personnel.

There being no discussion on this matter, on motion by Valarie Ayers, seconded by Barbara Crawley, the Anaphylaxis Policy proposed was unanimously approved.

IX. Materials for Board Review

a. None

X. Informational Items

- Finance Committee Minutes, June 7, 2012
- MLWGS 2012-2017 Educational Technology Plan
- Year End List of Student Achievement (Awards & Recognitions 2011-2012)
- 2012 Newsweek Poster

XI. Superintendent's Steering Committee Meeting

The committee had no report at this time; however, on behalf of all committee Superintendent's, Dr. Newsome offered congratulations to Mr. McGee on his appointment as the Maggie L. Walker Governor's School Director and stated they look forward to supporting his efforts.

XII. Closed Meeting

None.

XIII. Certification of Closed Meeting and any action, if necessary, as a result of closed meeting.

None.

XIV. Announcements/Unfinished Business

None.

XV. Adjournment

There being no further business to discuss, on motion by John Axselle, seconded by Diana Winston, the motion was unanimously approved and this meeting was adjourned.

XVI. Next Meeting

September 20, 2012 at 9:00am. MLWGS Board Room, 1000 N. Lombardy St., Room 226, Richmond, VA 23220. 804-354-6800 x2190 or x2111.

Kenneth Pritchett, Chairman

Jeffrey W. McGee, Director

Minutes Recorded by:
Barbara Marshall, Regional Board Clerk