

MINUTES
The Maggie L. Walker Governor's School for Government & International Studies
Regional School Board Meeting

Thursday, June 20, 2013

9:00 a.m.

I. Call to Order

Kenneth Pritchett, Chairman of the Maggie L. Walker Governor's School Regional Board, called the meeting to order in the auditorium.

II. Introductions

Each Board member introduced him or herself and stated their locality, (listed in alphabetical order by locality).

Present:

Mrs. Barbara Crawley, *School Board*, Charles City Public Schools
Mr. Kevin Hazzard, *School Board*, Goochland County Public Schools
Mr. John Axselle, *School Board*, Hanover County Public Schools
Mr. John Montgomery, Jr., *School Board*, Henrico County Public Schools
Ms. Cora Armstrong, *School Board*, King & Queen Public Schools
Mr. Kenneth Pritchett, *School Board*, Petersburg Public Schools
Mrs. Valarie Ayers, *School Board*, Powhatan County Public Schools
Dr. Janet Crawley, **Superintendent**, Charles City Public Schools (late arrival)
Dr. Marcus Newsome, **Superintendent**, Chesterfield County Public Schools
Dr. James Lane, **Superintendent**, Goochland County Public Schools
Dr. Jamelle Wilson, **Superintendent**, Hanover County Public Schools (late arrival)
Dr. Pat Russo, **Superintendent**, Henrico County Public Schools
Mr. Charles Clare, **Superintendent**, King & Queen Public Schools
Dr. Bobby Browder, **Superintendent**, Prince George Public Schools (late arrival)
Dr. Yvonne Brandon, **Superintendent**, Richmond Public Schools
Mr. Jeffrey McGee, **Director**, Maggie L. Walker Governor's School
Mrs. Barbara Marshall, **Clerk**, Maggie L. Walker Governor's School
Mrs. Megan Marcinkevich, **Deputy Clerk**, Maggie L. Walker Governor's School

Absent from Meeting:

Mrs. Dianne Smith, *School Board*, Chesterfield County Public Schools
Mrs. Sarah Grier Barber, *School Board*, New Kent Public Schools
Mr. Jerry Warren, *School Board*, Prince George Public Schools
Ms. Kimberly Gray, *School Board*, Richmond Public Schools
Dr. Robert Richardson, **Superintendent**, New Kent Public Schools
Dr. Joseph Melvin, **Superintendent**, Petersburg Public Schools
Dr. Margaret Meara, **Superintendent**, Powhatan County Public Schools

Also present:

Phil Tharp, Wendy Ellis, Karen Hoover and Michele Surat – MLWGS
Jane Scheibe and Mary Phillippo Parker – PTSA
Others: too numerous to list.

III. Approval of Agenda

On motion by Valarie Ayers, seconded by Barbara Crawley; the agenda for this meeting was unanimously approved.

IV. Approval of Minutes

On motion by Barbara Crawley, seconded by Cora Armstrong, minutes submitted for May 16, 2013 were unanimously approved.

V. Recognitions

- ***Retiring Board Members:*** In recognition for their contribution to this leadership body and the students of Maggie L. Walker Governor's School, the Board presented a token of appreciation to ***Dr. Yvonne Brandon*** – Superintendent, Richmond Public Schools and Superintendent's Steering Committee 2008-2013; and ***Mr. Charles Clare*** – Superintendent, King and Queen Public Schools and Superintendent's Steering Committee 2010-2013.
- (In Absentia) ***Thu Dao*** ('13-Henrico) – ***785 community service hours*** over the course of four years at MLWGS.

VI. Public Comments

The Public Information Period shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes (at the discretion of the Chairperson) to make his/her comments. Individuals representing groups will be allotted five (5) minutes. Citizens must schedule their appearance with the Board's Clerk, no later than 10:00am on the last business day before the meeting at which they desire to be heard.

Michele Surat, representing the **MLWGS faculty**, addressed the Board: "Good morning...Michele Surat. For two years now I have been the faculty liaison on the Board and I have really appreciated that you created this space for us so we can maintain a connection to the Board with the faculty. Next year, Wendy DeGroat, our librarian; who most of you are probably familiar with, she's done several presentations here for you, will be taking over this position. So I thank you. I really appreciate having had the chance to serve and I wish you all a wonderful summer."

Jane Scheibe, representing the **MLWGS PTSA**, addressed the Board: “Good morning...I’m Jane Scheibe, the incoming PTSA President, and on behalf of the Maggie Walker PTSA I’m just here today to thank you for your wisdom and energy and leadership as part of our Regional School Board. Thank you for giving your time and talents and caring enough to offer your guidance to our wonderful school.”

“As we wrap up another amazingly successful academic year, we want to assure you that we are committed to increasing our parent and student involvement in our effort to advocate for Maggie Walker Governor’s School. We appreciate that you entrust us with some of your most motivated and high achieving students and we want to assure you that we remain mindful of this fact.”

“We look forward to working with you, your school boards and municipalities to optimize funding for public education across all of our participating school divisions. We certainly enjoyed hosting all of you that were able to come to our luncheons this past year and we look forward to meeting with you again next year, sharing our school with you and your community and county/city officials coming next year. We hope that you will enjoy reading the book ‘Exam Schools,’ that we provided for you, which explores specialized learning environments like Maggie Walker. In it you will read that highly selective public high schools, while very rare, share many similar challenges in the ongoing effort to serve all public school students. You’ll see just how rare and exceptional our school is as an example of true regional cooperation. Marianne Macon, our PTSA Advocacy Chair, who is on vacation this week, is planning an evening book discussion later this summer to offer us all the chance to share some of our reactions and feelings about this book. The date and place will be announced when she is back from vacation. So, if any of you would be willing to lead a book discussion; everyone is welcome. The book is called ‘Exam Schools,’ it’s by...I believe it’s called Christopher Finn? (*Corrected by Jeff McGee: Chester Finn*). We can give you more information about it... and we provided it for our board members and hope that you will enjoy reading it.”

“So again, thank you so much for all that you do for our school and everyone have a great summer.”

On behalf of the Board, the Chairman thanked both speakers for their comments today.

VII. Director’s Report

- **Class of 2013 Information.** Mr. McGee distributed a preview report of scholarship, college acceptance, community service hours, etc. Divisions will receive a detailed spreadsheet once finalized. The class was offered over 14 million dollars in scholarships, which is remarkable. Community service totals almost 37,000 hours. An exceptional group!

- **Previously approved Russian trip cancelled as school sponsored.** The proposal originally presented to this Board called for three chaperones to be included in the fee structure, but due to considerable pricing increases since approval, it became cost prohibitive for families. Mr. White and the administrative team determined to continue this trip as non-school sponsored and shared this decision with families.
- **Strategic Planning Task Force.** Board members were provided at table with information regarding the work of various task forces functioning within the school community. In conclusion there was not sufficient time for all teams to be able to completely process information and identify specific initiatives that needed to be worked on in the following year, but a fall completion target is anticipated. Mr. McGee recognized Sharon Parker as the Process Coordinator for our task forces.
- **Partnership with Richmond Public Schools relating to Technology.** MLWGS is continuing to move forward in this partnership with RPS and the transition has been seamless, due in large part because of the support from Dr. Brandon, Ms. Gray and the technology professionals at RPS.
- **MLWGS Coming Events:** June 20, 2013 through August 15, 2013. Note that summer operating hours begin June 23rd.

Finally, Mr. McGee made brief comments regarding observations and experiences at the end of his first year of service with MLWGS saying it has been fantastic and he is amazed by the talent that comes from the school divisions. “It’s truly a unique and eclectic environment that does great things for children.”

Mr. Pritchett and the Board congratulated the Director for earning his PhD; henceforth to be known as ‘Dr.’ McGee.

VIII. Action Items

a. Bidder Approval for Parking Lot Resurfacing

The Director recommends approval to Dominion Paving, the lowest of three bidders. This project will use funding (\$11,138) from the regular operating budget. Mr. Tharp stated with approval this project will be completed in the first two weeks of July.

On motion by Cora Armstrong, seconded by John Axselle, the Board unanimously approved the parking lot resurfacing project.

b. VRS Member Contribution Election Rates Resolution in Accordance with Chapter 822 of the 2012 Acts of Assembly SB497

Requirements: All Plan 1 and Plan 2 school division and political subdivision employees must begin paying the 5 percent member contribution effective July 1, 2012. All employees hired on or after July 1, 2012 must pay the full 5 percent upon

employment with no phase-in allowed. For current employees, the above noted bill allows governing bodies to phase in the member contribution in each of the next five years or until current employees are paying the full 5 percent contribution, whichever is earlier. Phase-in increases must be in whole percentages of at least 1 percent of creditable compensation per year, with comparable offsetting salary increases.

Developed within the FY2014 Operating Budget, the following contribution rate is proposed: Increased creditable contribution rates by salary reduction on a pre-tax basis from 1% to 5% for Plan 1 and Plan 2 employees and 0% employer contribution rate. The second enactment clause of Chapter 822 of the 2012 Acts of Assembly (SB497) requires an increase in total creditable compensation, effective July 1, 2013 to each such employee in service on June 30, 2013 to offset the cost of member contributions.

The Director recommends approval of VRS total contribution rates for Plan 1 and Plan 2 employees of 5% and an employer contribution rate of 0% for FY14.

On motion by Valarie Ayers, seconded by Barbara Crawley, the Board unanimously approved the VRS contribution rates as proposed.

c. FY14 Student Fee Schedule

Presented in packet and reviewed at the May meeting of this Board, the following statement was added to the fee schedule proposed: “Any student needing financial assistance with course fees, A.P., dual enrollment, or PSAT, SAT testing should contact the counseling department.”

There being no additional discussion on this matter, on motion by John Montgomery, seconded by Barbara Crawley, the Board unanimously approved FY14 Student Fee Schedule.

d. Policy

The Director recommends approval of the following policies presented for Board review in May: **No. 2013** – Building Administration, **No. 1013** – Notification of Regional School Board Meetings, **No. 1014** – Closed Meetings, and **No. 1015** – Calling and Certification of Closed Meetings. These policies are grounded in the model policies of the Virginia School Board Association.

Dr. McGee noted a correction to be made prior to policy posting in No. 1014 relating to numbering. Original format numbering in the red line version did not translate into the packet correctly. Under closed meetings the numbering will start with #1.

Mrs. Ayers inquired if the Superintendent’s Steering Committee was a public meeting and if those meetings were advertised. Dr. Newsome responded they are not as they

have no vote on this Board, with Dr. McGee adding they are not considered a standing committee of this Board.

Mr. Hazzard directed to the Clerk to verify that use or non-use of the VSBA logo on MLWGS policy does not violate copyright.

There being no additional discussion on this matter, on motion by Cora Armstrong, seconded by Barbara Crawley, all proposed policies as noted with a correction to No. 1014, were unanimously approved.

e. One-Time Only Compensation Adjustment

Dr. McGee asked the Board in May to consider a one-time only compensation adjustment for MLWGS staff in FY13 not to exceed 1.5%, stating today the target percentage would now be closer to 1%. Under current projections, Dr. McGee noted that \$250,000 will be restored from reserve funding with remaining monies used for this one-time compensation proposal. The Director requests approval of 1% totaling \$43,893.14.

Mr. Pritchett asked for explanation as to why the 1.5% is not requested. In response the Director stated there would not be enough remaining monies to reach 1.5% (due to conservative use of FY13 funds the school will end with approximately \$300,000 from which \$250,000 will be used for reserve funding). Mr. Hazzard stated this answer still does not answer the core question of 'why are we not pursuing 1.5%?' The Director responded we could do the 1.5%, but that means a bit less than \$250,000 (approximately \$230,000) would be restored to reserve funding.

Mr. Axelle shared his concern and voiced his lack of support for this action due to teachers in Hanover not having received increases, even though it would be merited.

Clarification was requested regarding the Director's target amount, which was originally not to exceed 1.5%. The current 1% request from the Director reflects administration's desire to preserve \$250,000 for reserve funding; however, should the Board decide it was acceptable to use a small amount of reserve carry-over; the preference would be to request 1.5%. In follow-up to an inquiry by Mr. Montgomery, the Director stated that 'not knowing what is going to happen with VRS next year, the more funding that we can maintain in the unassigned category in our reserves, the better.' Mr. Montgomery noted that FY14 VRS employee rates shifted a 5% total to employees, with the Board making an offset so staff members would not realize a net decrease in their paychecks; while separate from this action, needs to be part of the total consideration.

Dr. McGee reminded the Board that his initial recommendation was restoration of the \$250,000 with a one-time only compensation not to exceed 1.5%. However, 'actuals' today are somewhere closer to 1%.

Ms. Hoover, MLWGS Business Manager, was asked to contribute to the ‘actuals’ calculation conversation. She stated that additional expenses came in late that lowered the projection down to 1%. With one more payroll still to be run the potential exists that totals could still be as high as 1.5%, but as of now it’s 1% while still putting \$250,000 back into reserve.

Mrs. Ayers made motion for approval of 1.5% one-time only compensation adjustment for MLWGS employees. Chairman Pritchett, after handing the gavel to Vice-Chairman Hazzard, seconded this motion.

Final comments made by Mr. Montgomery prior to voting: ‘I will be voting no on this motion, but I do support an opportunity to give staff one-time increases because I believe that many of the savings that have lead to our ability to replenish the reserve balance are the result of their hard work. But I must support \$250,000 simultaneously going back into reserve as it is a prudent responsibility.’

Motion carried with the following vote:

Roll call vote requested by Vice-Chairman Hazzard (in order by locality)

Barbara Crawley: Aye
Dianne Smith: Absent
Kevin Hazzard: Aye
John Axselle: Nay
John Montgomery: Nay
Cora Armstrong: Nay
Sarah Grier Barber: Absent
Kenneth Pritchett: Aye
Valarie Ayers: Aye
Jerry Warren: Absent
Kimberly Gray: Absent

Vice-Chairman Hazzard returned the gavel the Chairman Pritchett.

f. Assignment of Reserve Funds

The Director recommends the following assignment of Board fund balances in compliance with GASB54. Unassigned funds represent resources remaining after all other classifications have been met, and are available for any purpose.

830....3218	Capital Improvement Funds-Construction Major Repair/Replacement	\$1,007,685.00
830....3224	Technology Upgrade	\$200,000.00
830....3225	Benefit Reserve (@70%)	\$246,911.00

830....3223	Unassigned	\$105,819.00
	Sub Total	\$1,560,415.00
	Anticipated Restoration Pending FY13 Audit	\$250,000.00
	Total Pending FY13 Audit	<u>\$1,810,415.00</u>

There being no discussion on this matter, on motion by Barbara Crawley, seconded by John Montgomery, the assignment of reserve funds as proposed was unanimously approved.

g. International Trip Proposal – Istanbul, Turkey, April 2014

Presented in May by Mr. Max Smith-Sponsor for the Model UN Club, the Director recommends approval of this trip proposal with the stipulation that certain safety protocols; i.e., monitoring State Department website, etc., must be met for this trip to occur.

Mr. Hazzard questioned fees to be paid; ‘when are they due and when would paid monies be potentially lost should the trip be cancelled?’ The Director explained that no GS Foundation funds (\$25,000 per proposal) have yet been assigned because the trip has not been approved. Pursuant to what occurs here today, the sponsor and administration, while not guaranteed, will work to safe-guard that families and the GS Foundation do not incur any un-refundable monies. Mr. Hazzard redirected another clarification from the Director who confirmed the intention is that payments will be made as late as possible while staying atop latest security advisories to allow cancellation of this trip for the protection of families and GS Foundation resources.

There being no additional discussion on this matter, on motion by Barbara Crawley, seconded by Valarie Ayers, Board members unanimously approved Mr. Smith’s Turkey 2014 trip proposal.

h. Personnel

The Director recommends approval of the personnel actions listed on VIII.h: 1) part-time employment of Jeffrey Gallagher (1-Section, International Law) and Dr. Julius Oreska (1-Section, AP Economics) for FY14 in the Social Studies Department.

On motion by Valarie Ayers, seconded by Cora Armstrong, the Board unanimously approved the personnel actions requested.

i. Amendment of School Advisory Council Bylaws

The Director requested waiver of the usual review process to approve amending SAC Bylaws regarding Terms of Office; specifically Article 1, Section 5: *The Director’s appointees will serve a one-year term. The Planning Committee appointee will serve*

a two-year term. The Director added that this amendment proposal has been vetted by SAC members.

There being no discussion on this matter, on motion by John Montgomery, seconded by Kevin Hazzard, the Board unanimously approved the SAC Bylaws amendment.

j. Policy: Professional Staff Probationary Term and Continuing Contract, Policy No. 5005

The Director requested waiver of the usual review process due to an impact on forthcoming employment contracts for approval of new policy to align with recent Virginia General Assembly action, Section 22.1-303 of the Code of Virginia: *A probationary term of service of at least three years, and at the option of the local school board, up to five years in the same school division shall be required before a teacher is issued a continuing contract.* The policy proposal submitted is grounded in model policy from the VSBA.

A lengthy discussion followed as various concerns and criteria were reviewed. In conclusion, proposed policy language will be modified in two specific sections to read:

Probationary Term

A probationary term of service of five years at Maggie L. Walker Governor's School is required before a teacher is issued a continuing contract. In an exceptional circumstance, probationary year four and/or five may be waived as determined on a case by case basis. Service under a local teacher license does not count towards satisfying this probationary requirement. A mentor teacher is provided to every first year probationary teacher to assist him or her in achieving excellence in instruction. Probationary teachers with prior successful teaching experience may be exempt from this requirement with approval from the Director. Probationary teachers shall be evaluated at least annually in accordance with policy regarding Evaluation of Professional Staff. A teacher in his first year of the probationary period is evaluated informally at least once during the first semester of the school year. The Director shall consider such evaluations as one factor in making recommendations to the Regional School Board regarding the nonrenewal of such teacher's contract. If a probationary teacher's evaluation is not satisfactory, the Regional School Board shall not reemploy the teacher.

In order to achieve continuing contract status, every teacher must successfully complete training in instructional strategies and techniques for intervention for or remediation of students who fail or are at risk of failing the Standards of Learning assessments as provided by the Maggie L. Walker Governor's School administration at no cost to teachers it employs. If such training is not offered in a timely manner, no teacher will be denied continuing contract status for failure to obtain such training.

Once a continuing contract status has been attained in a school division in this state, another probationary period need not be served unless such probationary period of two years, is made a part of the contract of employment. If a teacher separates from service and returns to teaching service in Virginia public schools by the beginning of the third year, the person shall be required to begin a new probationary period, two years, as required in the employment contract.

If a teacher who has not achieved continuing contract status receives notice of re-employment, he must accept or reject in writing within 15 calendar days of receipt of the notice. Unless a conference with the Director is requested as specified in the Code of Virginia, or in the case of reduction in force, written notice of nonrenewal of the contract must be given by the board on or before June 15 of each year. If the teacher requests a conference with the Director, then written notice of non-renewal by the Regional School Board must be given within thirty days after the Director notifies the teacher of his intention with respect to the recommendation.

Continuing Contract

Teachers employed after completing the probationary period shall be entitled to continuing contracts during good behavior and competent service and prior to the age at which they are eligible or required to retire. Written notice of noncontinuation of the contract by either party must be given by June 15 of each year; otherwise the contract continues in effect for the ensuing year.

The Regional School Board may reduce the number of teachers, whether or not such teachers have reached continuing contract status, because of decrease in enrollment or abolition of particular subjects.

Furthermore, nothing in the continuing contract shall be construed to authorize the Regional School Board to contract for any financial obligation beyond the period for which funds have been made available.

As soon after June 15 as the school budget is approved the Regional School Board shall furnish each teacher a statement confirming continuation of employment, setting forth assignment and salary.

Within two weeks of the approval of the school budget, but no later than June 1, the Regional School Board will notify any teacher who may be subject to a reduction in force due to a decrease in the Regional School Board's budget as approved.

With discussion concluded on this matter, on motion by John Axselle, seconded by Cora Armstrong, the Board approved Policy No. 5005 on the following vote:

Barbara Crawley: Aye

Dianne Smith: Absent

Kevin Hazzard: Nay

John Axselle: Aye
John Montgomery: Aye
Cora Armstrong: Aye
Sarah Grier Barber: Absent
Kenneth Pritchett: Aye
Valarie Ayers: Aye
Jerry Warren: Absent
Kimberly Gray: Absent

IX. Materials for Board Review

a. Annual Authorization for Director to Certify MLWGS Crisis Plan

The Director asked Board members to consider action at the August 2013 meeting for approval of the MLWGS Crisis Plan, previously adopted August 21, 2008. Updates have been added as required. Certification to the Virginia Center for School Safety is required by August 31, 2013.

b. Annual Authorization of Signatures in Absence of Division Superintendent to DOE

The Director asked Board members to consider action for the August 2013 meeting for approval of the annual DOE Authorization of Signatures form.

c. New Club Proposal 2013-2014

The following club has been proposed for approval: Student Assembly for Gender Equality (SAGE), sponsored by Dr. Brenda Ericson. Dr. McGee requests the Board review the club constitution provided and to consider approval at the August 2013 meeting.

X. Informational Items:

- **2012-2013 List of Student Awards and Recognitions**
- **Faculty News: Matt McGuire Wins John Marshall Award**
- **Alumni News: MLWGS Fosters International Relations**
- **Verbal - Finance Committee Meeting 6-6-2013.** The committee, in coordination with the GS Foundation, is recommending that the GS Foundation maintain separate funding regarding school authorized MLWGS professional development or student travel reimbursements, in a desire to maintain school oversight, and for students and staff to remain clearly under the umbrella of a school sponsored/approved event or activity.
- **Verbal – VRS Local Disability Program Status for MLWGS effective 1-1-2014:** no change is being pursued or proposed so no action will be required of this Board.

XI. Superintendent's Steering Committee Meeting

Dr. Newsome, on behalf of the Superintendent's Steering Committee, offered congratulations to the Director for conferring his doctoral degree and for the successful completion of his first year at MLWGS.

Regarding his report, Dr. Newsome noted that the committee held no formal meeting this month, but has communicated electronically in two specific areas: 1) the final stages of completing the Director's first year evaluation and 2) a new proposed funding level concept that will be presented to the Board later this year. The concept is being developed by Mrs. Kathy Kitchen, former Assistant Superintendent with Chesterfield, who volunteered her service for this analysis. The concept will include an analysis of the operating budget, major maintenance items, and all division composite indexes. The Superintendent's Steering Committee believes it to be in the best interest of the school to have a long term matrix standard by which the Board can operate going forward.

This concludes the Steering Committee report.

XII. Closed Meeting

The Chairman directed the Clerk to announce the items for closed session:

It is my understanding that the School Board desires to enter into a Closed Session in accordance with Sections (§) 2.2-3711 and/or 2.2-3712 of the Code of Virginia, the Virginia Freedom of Information Act, and specifically under the following enumerated subsection, the following items:

7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Regional School Board; and consultation with legal counsel employed or retained by the Regional School Board regarding specific legal matters requiring the provision of legal advice by such counsel. For purposes of this subsection, "probable litigation" means litigation which has been specifically threatened or on which the Regional School Board or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. The closure of a meeting is not permitted merely because an attorney representing the Regional School Board is in attendance or is consulted on a matter.

On motion by Valarie Ayers, seconded by Barbara Crawley, the Board unanimously approved moving into closed session.

The recorder was paused and the door closed.

At the conclusion of closed session, the Clerk was invited back and asked to record a motion to reconvene in open session.

On motion by John Montgomery, seconded by Cora Armstrong, the Board unanimously approved moving into open session.

XIII. Certification of Closed Meeting and any action, if necessary, as a result of closed meeting.

The Chairman directed the Clerk to certify the closed session:

Now, therefore, be it resolved that the Regional School Board hereby certifies that, to the best of each member's knowledge, (i-**one**) only public business matters lawfully exempted from open meeting requirements, and (ii-**two**) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting. Any member of the Regional School Board or committee who believes that there was a departure from these requirements shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

The Chairman asked if there were any statements or concerns from Board members. Being none, a motion was requested for closed session certification.

On motion by Barbara Crawley, seconded by Valarie Ayers, closed session certification was approved on the following vote:

Barbara Crawley: Aye

Dianne Smith: Absent

Kevin Hazzard: Aye

John Axselle: Absent (left the meeting)

John Montgomery: Aye

Cora Armstrong: Aye

Sarah Grier Barber: Absent

Kenneth Pritchett: Aye

Valarie Ayers: Aye

Jerry Warren: Absent

Kimberly Gray: Absent

XIV. Announcements/Unfinished Business

Ms. Ayers commended the actions of the Superintendent's Steering Committee regarding the work of Mrs. Kitchen and requested a motion from this Board asking that a budget workshop be added to the Board schedule before the end of 2013 with a preliminary FY15 budget to be presented by January 2014.

Mrs. Ayers' motion was seconded by Barbara Crawley, with approval on a unanimous vote.

XV. Adjournment

There being no further business to discuss, on motion by Barbara Crawley, seconded by Valarie Ayers, the motion to adjourn this meeting was unanimously approved.

XVI. Next Meeting

August 15, 2013 at 9:00am. MLWGS Board Room, 1000 N. Lombardy St., Room 226, Richmond, VA 23220. 804-354-6800 x2190 or x2111.

Kenneth Pritchett, Chairman

Jeffrey W. McGee, Director

Minutes Recorded by:
Barbara Marshall, Regional Board Clerk