

Dear Students and Parents of the Class of 2016,

As many of you know, the officers of the Class of 2016 have been working hard to put together an optional just-for-fun class trip for this year. We will be able to camp overnight at Camp Hanover's Knoxville camping area on Saturday, May 31. Students will have the choice of tenting for a cost of \$10 or staying in a cabin for a cost of \$30, which will include dinner and breakfast.

Students will need to bring the attached **field trip form** into me **no later than May 23 at lunch**.

- Single-gender groups of students choosing to tent will need to provide their own tent and will bring their field trip forms and money (cash or check made out to MLWGS) to me **as a group**. The size of a tenting group cannot exceed the intended occupancy of the tent they will use.
- Students choosing to stay in a cabin can turn in their form and money at any time.

Students can be dropped off at Camp Hanover on Saturday, May 31 from 2-2:30 pm in the Knoxwood camping area. Directions to Camp Hanover can be found on their website. Students will need to be picked up promptly by 11 am on Sunday, June 1.

Here are answers to the questions I have already been asked:

What should I bring? Sleeping bag, pillow, sunscreen, bug spray, flashlight, water bottle, snacks (including stuff for s'mores if you'd like), cards, games, Frisbee, soccer ball or other sports gear, guitars or other instruments, tent if choosing to tent, change of clothes, towel, sweatshirt and long pants in case it's chilly at night

What will we be doing for dinner and breakfast? I expect that we'll be grilling up burgers (including veggie burgers) for dinner and having a continental breakfast. Parents, I think that you will soon be asked to donate supplies for the meals by the 2016's class moms. Please let me know if you have dietary restrictions when you turn in your field trip form.

Can we swim? No, but you can fish and hang out by the water. I imagine there will be pick up games of ultimate Frisbee, capture the flag, and other large group games. We'll also be having a campfire in the evening.

Camp Hanover is technically "an outdoor Christian education center." Will we be participating in religious activities? No, while Camp Hanover is a site for Christian camping in the summer time, they enjoy sharing their piece of nature with groups of all affiliations. As a public school, we will not be participating in specific religious activities.

Please let me know if you have other questions or concerns. And thanks in advance for your help and support.

Jennifer Todd

jtodd@gsgis.k12.va.us

* Students are to be dropped off at Camp Hanover at 2pm on Sat, May 31 in the Knoxwood Lodge area
 * Students are to be picked up no later than 11am on Sunday

Maggie L. Walker Governor's School for Government and International Studies
 1000 N. Lombardy Street . Richmond, VA . 23220
 Field Trip Form

IMPORTANT Directions:

1. Attach parent letter with itinerary, contacts, and budget;
2. Complete all information above the dotted line and copy one for each student;
3. Send home for parent's and student's signature;
4. Copy the signed forms of only the students who are going. Leave in Room 100 before trip departs.

Specific (One time) trip Water Related Date: 5/31 - 6/1/2014 Teacher: J. Todd

Repeating Trip Water Related Date: _____ Teacher: _____

Explanation of Repeating Trip: Weekly? _____ Monthly? _____

Destination: Camp Hanover

Purpose: Class of 2016 Field Trip

Supervision:

- Students will be directly supervised by adults on this trip.
 Students will be supervised by adults on this trip with the following exceptions(s):

Luggage Search

Parent signature required on back of form.

Transportation: (Check all that apply.)

- Walking School Bus Commercial Carrier Private Vehicle
 None (provide own) Leased Vehicle County Vehicle

Drivers of Private or Leased Vehicles (Check all that apply.)

- Student Parent Teacher or Staff Member Other Adult

Approvals

Signatures of Department Chair and Director/Coordinator of Administration are required on all Field Trip Permission Forms

Department Chair _____

Date _____

Director/Coordinator of Administration _____

Date _____

Pupil Agreement

While participating in this field trip, I will accept responsibility for maintaining good conduct and appearance, and I will follow directions at all times. I understand that the school's code of conduct is in effect at all times.

Signature of Student _____

Date _____

Parent Permission

I give permission for _____ to participate in the field trip(s) described above. I understand that neither the Governor's School nor their sponsors accept responsibility for any unforeseen injuries or accidents that my child receives while on the field trip. In the case of injury, I give my permission for _____ to seek appropriate medical treatment, if I cannot be reached. I understand that this is a school sponsored trip and the student code of conduct applies at all times. By signing this form, you acknowledge that you have reviewed the attachment and have carefully considered the particular risks or hazards, including any related to water activities, if any, and associated with your child's participation in the activity.

Signature of Parent/Guardian _____

Date _____

My student may participate in the field trip, but NOT the water related activities.

Tel. No.: _____ Emergency No.: _____ Medical Concerns/Allergies: _____

Physician's Name: _____ Physician's Tel. No. _____

Insurance Company: _____ Policy No. _____

Field Trip Luggage Search Consent

Note: No student will be allowed to participate in the school activity scheduled for departure on Saturday May 31 unless the section below is completed and signed by the appropriate person.

Select One:

- I give consent to officials of the Maggie L. Walker Governor's School and their official designated representatives for an exploratory search of my student's luggage for any illegal or prohibited items **prior** to departure.
- I have checked the contents of my student's luggage and the luggage does not contain any illegal or prohibited items **prior** to delivery of the luggage.

In addition to the above checked item, I give consent for any search, deemed advisable, of my student's lodgings or luggage **while on** this trip.

Signature of Parent or Guardian

Date

Authorization/Parental Consent for Administering Prescription Medication
(Use a separate authorization for each medication. Copy and complete as necessary.)

* *Camp Hanover requires that adults keep meds until students need them. **

Student's Name: _____

Parental Consent

I give my permissions for _____ to take the following prescribed medication while participating in a Maggie. L. Walker Governor's School field trip or study program. I hereby release the Maggie L. Walker Governor's School for Government and International Studies and its employees from any claims or liability connected with its reliance on this permission and agree to indemnify, defend, and hold them harmless of any claim or liability connected with such reliance. I authorize a representative of the school to share information regarding this medication with the licensed prescriber.

Parent/Guardian

Daytime Phone

Date

Medication Authorization

(For Use by Licensed Prescriber Only)

Relevant Diagnosis: _____

Medication: _____

Dates medication must be administered at school: Short Term (List dates to be given) _____
Every day
Episodic/Emergency Events **ONLY**

Dosage (Amount): _____ **Route:** _____ **Form:** _____ **Time(s) of Day** _____

A. Can serious reactions occur if the medication is not given as prescribed? If YES, please describe:

B. Do serious reactions/adverse side effects from this medication occur? If YES, please describe:

C. Action treatment for reactions: _____
Report to you? Yes No (Drug information sheet may be attached.)

Special handling instructions: Refrigeration Keep out of sunlight Other: _____

Asthmatic/Diabetic ONLY

This student is both capable and responsible for self-administering this medication:

No Yes - supervised Yes- unsupervised

Licensed prescriber's name: _____

Telephone number: _____ Emergency number: _____

Signature: _____ Date: _____