

MLWGS School Advisory Council (SAC) 2016-2017
 Tuesday February 7, 2017

Meeting Room 153 - 1st Floor by the Blue Stone Lobby
 Meetings begin promptly at 7:30 AM

SAC Executive Board: Chair - Leslie Hausser, Vice-Chair - Laura Razzolini, Historian - Kristi McCullough (absent), Secretary - Kerry Sheppard
Members: Zach Troidle, Mara Guyer, Will Larson, Catherine Qian, Dawn Grois (absent), John Walter, Max Smith, Raye Rector, Beth Bortz, Jewel Caven (absent), Eric Lowell, Brick Brickley, Maureen Moslow-Benway, Cynthia Kostelecky (absent), Barbara Marshall

Time	Topic	Facilitator	Notes
5 min	1. Call to Order and Introductions	Leslie	<ul style="list-style-type: none"> Meeting called to order at 7:44a.m.
5 min	2. Agenda Discussion and Approval for 2/07/17 3. Minutes from 1/02/17 Review and Acceptance	Leslie Leslie/Jewel	<ul style="list-style-type: none"> Agenda approved at 7:45a.m. Minutes approved at 7:45a.m.
40 min Old Business	4. Curricular Review & Enhancement Committee 5. By-Laws Review 6. Marketing Committee 7. Planning Committee 8. Global and Outreach Committee 9. Collaborative Planning Committee (No Report) 10. Calendar Committee 11. Nominating Committee 12. Technology Committee – Jeff Hall	Laura Cynthia Brick Raye Maureen Beth Max Jewel Eric	<ul style="list-style-type: none"> Curricular Review & Enhancement <ul style="list-style-type: none"> The 2016-2017 schedule for class offerings has been published. There are significantly more dual enrollment classes. There are six new dual-enrollment courses including Introduction to Engineering, Italian I with eleven course conversions from MLWGS credit only to VCU/MLWGS dual enrollment credit. There was an engaging discussion on how to market the new classes. The potential for a student survey at the beginning of the year to identify the types of classes the students want to study was recommended. The SAC will recommend that MLWGS should address the proposed changes to the grading scale because these new dual enrollment courses will likely impact the way students approach and design their schedules. By-Laws Review <ul style="list-style-type: none"> Leslie Hausser asked Cynthia Kostelecky to take a look at the by-laws, and she says that currently everything is "solid." If any organizational changes transpire, she will assist amending the by-laws accordingly. Marketing

			<ul style="list-style-type: none">▪ Todd Raviotta has completed the updates to the marketing video. He is adding some additional active shots of MLWGS students and will send it for another review. Subtitles will be required to be viewed on the school website. Leslie Hausser has asked the technology committee to take this task on for finalization of the video.▪ Other ideas for the committee to consider: how do we communicate with colleges? Are we marketing with the idea of the types of colleges our students attend? Should we reach out to elementary schools?▪ Barbara Marshall indicated that MLWGS website needs some updates to maintain compliance with any potential civil rights violations. She has taken down videos, links and documents to review compliance and identify if all is meets the requirements recommended for the visually impaired. This includes subtitles. Barbara will also communicate this to Todd Raviotta re: the video.• Planning<ul style="list-style-type: none">▪ Raye Rector reported that the admissions testing was completed last Saturday. The scoring process has begun.▪ Raye responded to a question regarding why the test was changed last year. It needed to be updated primarily to avoid having students prep in advance.▪ Demographics are not identified in the selection process. The info is collected after students are selected and various school divisions look at this.▪ The planning committee does not determine who is selected for admission. It was reiterated that each school division decides how their students will be chosen (ex. at least one slot per
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			<p>middle school in Henrico and Richmond).</p> <ul style="list-style-type: none"> ▪ Other ideas for the committee to consider: admissions testing prep class for prospective students. • Global and Outreach <ul style="list-style-type: none"> ▪ Kristi and Maureen met with Dr. Ellis in order to strengthen ties with VCU and their international department (Some new possibilities include the potential to offer Virginia Capitol Internship as a senior seminar for Fall 2018, explore VCU's willingness to allow an Intro to Homeland Security, Intro to Public Affairs, Intro to Public Policy. Dr. Ellis will explore. ▪ Dean of International Studies at the University of Richmond is meeting with Dr. Ellis next week to determine new opportunities. ▪ Other ideas include the following: Develop a relationship with Richmond Forum, Richmond Foreign Affairs Council; bring in a speaker series to include community invitation; Maureen Moslow-Benway's brother-in-law is a VP in a civil engineering company, and he thinks MLWGS should be involved with the planning of the new baseball stadium because other sports/athletic facilities are being built, and MLWGS may be able to take advantage (Paige Hawkins will be brought into the discussion). • Collaborative Planning <ul style="list-style-type: none"> ▪ No report. ▪ Leslie Hausser noted that rationale for not presenting to the RSB last month. Beth Bortz indicated that the committee had planned to update the Regional School Board, but it was decided to postpone. The group will decide next week about the timeline and who will present.
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15 min New Business	13. Committee Updates 14. Student/Faculty/Staff Input and Updates	Leslie Staff/Students	<ul style="list-style-type: none"> • Leslie had asked all to confirm the committee assignments and she will email out the update committee list.
5 min	15. Announcements, Closure of meeting by Chair	Leslie	<ul style="list-style-type: none"> • Announcements of upcoming RSB meeting and Night of the Dragon were made (see below). • Meeting adjourned at 8:42a.m.
REMINDERS: RSB Meeting 2/16/17; Night of the Dragon 2/25/17			

Upcoming Meetings and MLWGS Dates		
Event/Activity	Meeting Date/Time	Location
SAC Meeting	February 7, 2017 7:30 AM	Room 153
SAC Meeting	March 7, 2017 7:30 AM	Room 153
SAC Meeting	April 4, 2017 7:30 AM	Room 153
SAC Meeting	May 2, 2017 7:30 AM	Room 153
SAC Meeting	June 6, 2017 7:30 AM	Room 153