

MLWGS School Advisory Council (SAC) 2016-2017
Tuesday December 6, 2016

Meeting Room 153 - 1st Floor by the Blue Stone Lobby
Meetings begin promptly at 7:30 AM

SAC Executive Board: Chair - Leslie Hausser, Vice-Chair - Laura Razzolini, Historian - Kristi McCullough (absent), Secretary - Kerry Sheppard
Members: Zach Troidle, Mara Guyer, Will Larson, Catherine Qian (absent), Dawn Grois, John Walter, Max Smith, Raye Rector (absent), Beth Bortz, Jewel Caven, Eric Lowell, Brick Brickley, Maureen Moslow-Benway, Cynthia Kostelecky, Barbara Marshall
MLWGS Interim Director: Dr. Lewis

Time	Topic	Facilitator	Notes
5 min	1. Call to Order and Introductions	Leslie	<ul style="list-style-type: none"> Meeting started at 7:35a.m.
5 min	2. Agenda Discussion and Approval for 12/06/16 3. Minutes from 11/01/16 Review and Acceptance	Leslie Leslie/Kerry	<ul style="list-style-type: none"> Approved at 7:38am Approved at 7:37am
40 min	4. Old Business 5. Honor Council Update 6. Curricular Review and Enhancement Committee 7. Technology Committee 8. Marketing (Video) Committee 9. Planning Committee 10. Global and Outreach Committee 11. Collaborative Planning (Communications) Committee 12. Calendar Committee 13. Marketing and Recruitment Committee	Eric Laura Eric Leslie Raye Maureen Beth Max Leslie	Introductions of present SAC members were made to Dr. Lewis, interim director at MLWGS. <ul style="list-style-type: none"> Honor Council Update <ul style="list-style-type: none"> Pending Regional School Board approval, MLWGS will initiate the new Honor Council procedures second semester. Curriculum Review and Enhancement <ul style="list-style-type: none"> Laura Razzolini met with Dr. Ellis in October. Dr. Ellis' vision includes taking a hard look at the current number of dual enrollments and identify if there are any additional interest in other courses. Dr. Ellis strongly believes in the need for dual enrollment at MLWGS. The committee raised other questions (i.e. How classes are assigned to teachers), but Dr. Ellis does not currently plan to include SAC in this discussion. The committee plans to meet again either next week or the first week in January. Technology <ul style="list-style-type: none"> MLWGS is currently moving forward with better wireless and other technology as part of the tech plan.

			<ul style="list-style-type: none">▪ Eric Lowell requested another SAC member (not faculty) to join the committee (Laura Razzolini volunteered).▪ The committee will continue to look at and give feedback regarding the SAC links on the website. <ul style="list-style-type: none">• Marketing (Video)<ul style="list-style-type: none">▪ Anthony Taylor and Leslie Hausser looked over Todd Raviotta's video and provided feedback (music needed, perhaps develop two videos to market to parents and students). Todd Raviotta is currently working on completing the video.▪ Leslie Hausser raised the question of whether this committee needs to evolve into one that focuses on students. Kerry Sheppard informed the group that there is a new faculty and student committee (run by Wendy Ellis and Jeff Hall) to improve recruitment of prospective students. The current focus is to redevelop Shadow Day. <ul style="list-style-type: none">• Planning<ul style="list-style-type: none">▪ Raye Rector plans to update SAC on the number of prospective students applying to MLWGS at the next meeting. <ul style="list-style-type: none">• Global<ul style="list-style-type: none">▪ Kristi McCullough and Maureen Moslow-Benway met with Max Smith last week to discuss Global Outreach opportunities including taking advantage of relationships with the University of Richmond.▪ With Max Smith's support, the committee plans to meet with Wendy Ellis next week in order to keep things moving forward. The goal is to lay the foundation for more international and government opportunities at MLWGS.
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			<p>Governor’s School has been our better advocate in the past). There is also a concern that the new structure could affect the “membership feel” of the current separation of the PTSA and the Foundation.</p> <ul style="list-style-type: none"> ▪ Benefits include: The PTSA currently receives 6 seats on SAC while the and Foundation gets none. With the merger, it’s possible that seats could be filled by both groups. The PTSA also has a weekly meeting with MLWGS admin while the Foundation does not. The new structure would give more interaction between the administration and the Foundation. ▪ The committee’s next goal is to meet with booster groups. Originally, the committee planned to focus on the Foundation and PTSA this year and incorporate the booster groups next year, but they have decided to move forward with the booster groups second semester. ▪ Leslie Hausser indicated that SAC has had requests from the alumni and Foundation to join SAC, but it’s not in our current by-laws. These two groups could have representatives if appointed by the director. <ul style="list-style-type: none"> • Calendar <ul style="list-style-type: none"> ▪ Max Smith thanked the SAC members serving on the committee and indicated that work for 2017-2018 draft is complete and a draft would be sent out soon. ▪ The committee’s next goal in January is to consider having MLWGS start two-weeks earlier in 2018-2019. • Marketing and Recruitment <ul style="list-style-type: none"> ▪ Leslie Hausser again raised the question of whether a student-focused committee or a
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			<p>marketing/recruitment committee was needed? She requested input from SAC to determine if the school's current committee focusing on prospective students is enough. Kerry Sheppard plans to update SAC in January on the plan of action for the school's new committee.</p>
15 min	<p>14. New Business 15. Communication of Minutes/Information SAC 16. Work Load 17. Interim Director</p>	<p>Leslie Maureen</p>	<ul style="list-style-type: none"> • Communication of Minutes/Information SAC <ul style="list-style-type: none"> ▪ Kerry Sheppard proposed that an e-mail address for SAC be created in order to improve awareness of SAC's role with the faculty. Leslie Hausser raised the concern that SAC represents faculty/staff, students, and parents. If SAC plans to communicate with one body, they really need to communicate with all of them. Barbara Marshall suggested that she add a News Item to the school website, which would send out a message through social media. This plan was approved by the committee while acknowledging that only approved minutes would only be posted (this means that the stakeholders would receive them approximately a month after the meeting was held). ▪ Eric Lowell indicated that this new process would help with transparency, but it may not help with recruitment. He suggested that SAC work more to market itself and identify individuals to serve. • Student Work Load <ul style="list-style-type: none"> ▪ Several parents have expressed concerns over the student work load at MLWGS. Max Smith reported that a homework policy has been being drafted and is being rolled out at today's faculty meeting. ▪ Leslie Hausser asked that Dawn Grois and Max Smith provide an update/follow up at the next SAC meeting.

			<ul style="list-style-type: none"> ▪ Max Smith requested feedback from parents once the new policy was initiated.
5 min	18. Announcements, Closure of meeting by Chair	Leslie	<ul style="list-style-type: none"> • There is a Town Hall Budget Meeting tonight at 6p.m. • The Foundation’s “Night of the Dragon” auction is February 25 (please reach out to the Foundation if you’re able to help). • Meeting ended at 8:39a.m.
REMINDERS: Holidays 12/17/16-1/1/17			

Upcoming Meetings and MLWGS Dates		
Event/Activity	Meeting Date/Time	Location
SAC Meeting	December 6, 2016 7:30 AM	Room 153
SAC Meeting	January 3, 2017 7:30 AM	Room 153
SAC Meeting	February 7, 2017 7:30 AM	Room 153
SAC Meeting	March 7, 2017 7:30 AM	Room 153
SAC Meeting	April 4, 2017 7:30 AM	Room 153
SAC Meeting	May 2, 2017 7:30 AM	Room 153
SAC Meeting	June 6, 2017 7:30 AM	Room 153