

MLWGS School Advisory Council (SAC) 2016-2017
 Tuesday October 4, 2016

Meeting Room 153 - 1st Floor by the Blue Stone
 Lobby
 Meetings begin promptly at 7:30 AM

SAC Executive Board: Chair - Leslie Hausser, Vice-Chair - Laura Razzolini, Historian - Kristi McCullough (absent), Secretary - Kerry Sheppard

Members: Zach Troidle, Mara Guyer, Will Larson, Catherine Qian, Dawn Grois, John Walter, Max Smith/Phil Tharp, Raye Rector, Beth Bortz, Jewel Caven, Eric Lowell, Brick Brickley, Maureen Moslow-Benway, Anthony Taylor, Barbara Marshall

MLWGS Director: Jeff McGee

Time	Topic	Facilitator	Notes
5 min	1. Call to Order and Introductions	Leslie	• Meeting started at 7:31 a.m.
5 min	2. Agenda Discussion and Approval for 10/4/16 3. Minutes from 8/29/16 Review and Acceptance	Leslie Leslie/Kerry	• Agenda approved at 7:34 a.m. • Minutes approved at 7:34 a.m.
40 min	4. Old Business 5. Follow up on Kick Off/Retreat Topics 6. Honor Council Update 7. Technology Committee (Website Update) 8. Marketing (Video) Committee 9. Global and Outreach Committee 10. Collaborative Planning (Communications) Committee 11. Calendar Committee	Leslie Eric Eric Anthony Maureen Beth Max	• Items from "state of school" from student, faculty, and parent reports were pulled and given to the administration to be addressed at the leadership team retreat in June 2016. Many are not necessarily actionable by the SAC, but the items were provided to the administration. The SAC chair has discussed many of these items 1:1 with the director and leadership team. Additionally, feedback from all committee reports and discussion from all SAC reports were incorporated into the planning for committees for the 2016-2017 school year as well as discussed during the SAC kick off retreat to also identify which committees and parts of the strategic plan align most closely with items the administration would like to take under recommendation from the SAC.

		<ul style="list-style-type: none">• In the 5-year plan is a call for a climate survey. The SAC was asked to research other climate surveys, but after further discussion with the director, the SAC declined since the RSB is already working on this.• Honor Council has suggested a two-track approach (waiver signed by parents to allow the student council to determine innocence/guilt OR request an administrator to determine innocence/guilt); the Honor Council Committee is currently working on creating some language to help students navigate college application process [how do they report violations if they aren't on their permanent record? (The common application currently asks if you've done anything that resulted in disciplinary action)]. The hope is to roll-out the new policy by November (after RSB approval). Phil requested that the draft be sent around to faculty prior to the Oct. 20 RSB meeting to allow for feedback. Max requested clarification of how he will keep track of students who are placed on probation if there is no formal record kept.• Technology committee met Friday, September 30. New network administrator (David Bortz) has been hired and is on this committee. The tech
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		<p>integrator team is working on a challenge (looking for corporate sponsorship); quarterly tech newsletter will be coming out; an internet safety lesson is in the works; they are working on updating the "Acceptable Use" policy; there is a one-to-one pilot program starting second semester (RSB approved this in the budget); research/help to address students without internet access at home. Jeff Hall has asked if SAC members have any feedback/ideas for helping out to please contact him.</p> <ul style="list-style-type: none">• The links on the SAC website are outdated and Barbara is currently working with Leslie to update everything (minutes, committee reports, contact information). The intent is to have everything up-to-date by the end of October 2016. Currently these documents have been kept on the SAC GoogleDoc, but SAC wants to be more transparent and accessible to the school and community.• There are a couple of drafts on a couple of the videos. The committee is looking for SAC feedback. In its current state, Todd Raviotta wants to add additional footage of students smiling. (SAC Feedback included: it's a little too serious; perhaps too focused on faculty instead of students; add some footage of the student clubs/organizations; needs music;
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		<p>seems gears more to parents instead of students; needs a theme/focused message) Dawn reported that there is a current student video available that has a lot of these elements. She has shared this information with Todd Raviotta, and she will send the video link to Anthony.</p> <ul style="list-style-type: none">• Maureen reported on behalf of Kristi that the Global and Outreach committee has been working to improve relations between MLWGS and VCU. They would like to meet with Max/admin to identify another project they can work on. This meeting will follow.• Collaborative Planning committee has two tasks - improved alignment and communication across the school's many entities. With the pending change in administrative leadership this year, the committee has decided to focus first on improving the alignment between the Foundation and the PTSA. Once their strategy is set, they will work to include the booster clubs in their proposed realignment and then finally to advance an improved communication plan across all entities.• Max has created a draft for the 2017-2018 calendar and has sent it around to the committee members. The department chairs and faculty have requested that Max look into having the school year start 2 weeks earlier (midterm exams would be moved to before winter break). This is an
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			<p>attempt to be mindful of parents, teachers, students, and staff members. It is necessary to determine the feasibility of the proposal, so it would be unlikely that this change could even be implemented until the 2018-2019 year. Goochland County is the only division currently working with this earlier-start calendar.</p>
15 min	<p>12. New Business 13. Membership 14. Committee Assignments – Updates 15. Curricular Review and Enhancement Committee 16. Resignation of Director – RSB Search</p>	<p>Leslie Leslie Laura Leslie/Phil/Ma x</p>	<ul style="list-style-type: none"> • Anthony has enjoyed his time with SAC, but he has to resign his position to accept the PTSA President-Elect office. Cynthia Kostecky, a 9th grade parent, has been recommended to take Anthony’s position by the PTSA. Her name was approved at this meeting and will be submitted for approval by the RSB at the October 2016 meeting. • A proposed list of new and continuing committees was sent to SAC members. See attached. • The Curricular Review and Enhancement Committee will take a look at the current course offerings at MLWGS, the teacher assignments, and the AP/Dual enrollment program. Laura intends to schedule a meeting with Dr. Wendy Ellis and then school counselors to further identify the scope of the situation and opportunity to move forward. • Leslie has contacted John Axselle, Chair of the RSB, requesting that SAC participate in the search for an interim and a permanent

			<p>director. If SAC is not allowed on the official search committee, we will still form a small committee to provide feedback to the RSB.</p> <ul style="list-style-type: none"> • The SAC executive board met with Phil to discuss items from SAC's kickoff.
5 min	17. Announcements, Closure of meeting by Chair	Leslie	<ul style="list-style-type: none"> • Meeting adjournment at 8:26
REMINDERS: Fall Festival Friday October 7, 2016 3:30-8:30 PM RSB Meeting 10/20/16 9 AM			

Upcoming Meetings and MLWGS Dates		
Event/Activity	Meeting Date/Time	Location
SAC Meeting	November 1, 2016 7:30 AM	Room 153
SAC Meeting	December 6, 2016 7:30 AM	Room 153
SAC Meeting	January 3, 2017 7:30 AM	Room 153
SAC Meeting	February 7, 2017 7:30 AM	Room 153
SAC Meeting	March 7, 2017 7:30 AM	Room 153
SAC Meeting	April 4, 2017 7:30 AM	Room 153
SAC Meeting	May 2, 2017 7:30 AM	Room 153
SAC Meeting	June 6, 2017 7:30 AM	Room 153