

MINUTES

The Maggie L. Walker Governor's School for Government & International Studies
Regional School Board Regular Meeting
1000 N. Lombardy Street, Richmond, VA

Thursday, August 16, 2018

9:00 a.m.

I. Call to Order

Micky Ogburn, Vice-Chair of the Maggie L. Walker Governor's School Regional Board, gavelled the meeting to order.

II. Moment of Silence

The Vice-Chair called for a moment of silence.

III. Pledge of Allegiance

The Regional School Board and visitors stood and recited the pledge of allegiance.

IV. Introductions

Each member present is listed in alphabetical order by locality.

Ms. Martha Harris, *School Board*, Charles City Public Schools
Dr. Javaid Siddiqi, *School Board*, Chesterfield County Public Schools
M. John Axselle, *School Board*, Hanover County Public Schools
Mrs. Michelle 'Micky' Ogburn, *School Board*, Henrico County Public Schools
Mrs. Harwood Hall, *School Board*, King & Queen Public Schools
Ms. Gail Hardinge, *School Board*, New Kent Public Schools
Mr. Kenneth Pritchett, *School Board*, Petersburg Public Schools
Mrs. Valarie Ayers, *School Board*, Powhatan County Public Schools
Mr. J. Scott Barlow, *School Board*, Richmond Public Schools
Mr. Donald Fairheart, **Interim Superintendent**, Chesterfield County Public Schools
Dr. Jeremy Raley, **Superintendent**, Goochland County Public Schools
Dr. Michael Gill, **Superintendent**, Hanover County Public Schools
Dr. Amy Cashwell, **Superintendent**, Henrico County Public Schools (**Welcome**)
Ms. Stephanie Lambrecht for Dr. Carol Carter, **Superintendent**, King & Queen Public Schools
Dr. David Myers, **Superintendent**, New Kent Public Schools
Dr. Marcus Newsome, **Superintendent**, Petersburg Public Schools (late arrival)
Mrs. Renee Williams, **Superintendent**, Prince George Public Schools
Ms. Tracy Epp for Mr. Jason Kamras, **Superintendent**, Richmond Public Schools (late arrival)
Dr. Robert Lowerre **Director**, Maggie L. Walker Governor's School
Mrs. Megan Perez, **Deputy Clerk**, Maggie L. Walker Governor's School

Not in Attendance:

Mr. John Wright, *School Board*, Goochland County Public Schools

Mr. Christopher Reber, **School Board**, Hopewell Public Schools
Mr. Rob Eley, **School Board**, Prince George Public Schools
Dr. David Gaston, **Superintendent**, Charles City Public Schools
Dr. Melody Hackney, **Superintendent**, Hopewell Public Schools
Dr. Eric Jones, **Superintendent**, Powhatan County Public Schools
Mrs. Barbara Marshall, **Clerk**, Maggie L. Walker Governor's School

Also present:

Dr. Wendy Ellis and Michael 'Max' Smith – MLWGS Administration
Lynn Reed, Wendy DeGroat and David Bortz - MLWGS Staff
Suzannah Stora – GS Foundation
Rob Churchman – Cherry, Bekaert CPAs
Bob Mooney, Dan Myers, Eric Edwards, Joe Kunkel, and Joe Whitchurch – Lighthouse Labs

V. Approval of Agenda

On motion by Scott Barlow, seconded by Valarie Ayers, the agenda for this meeting was unanimously approved.

VI. Approval of Minutes

On motion by Kenneth Pritchett, seconded by Harwood Hall, the minutes of the executive meeting of June 21, 2018, were unanimously approved.

VII. Recognitions

- MLWGS wins its 5th consecutive VHSL Wells Fargo Cup for 2017-18, awarded to the school with the most State championships.

VIII. Public Comments

The Public Information Period shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to make his/her comments. Individuals representing groups will be allotted five (5) minutes.

There were no public comments.

IX. Director's Report

A. Verbal Updates

- **Opening of School**
 - **Staffing Update**-MW is in the final stages of recruiting a .2 FTE Choir Director, .4 FTE Orchestra Director, and .4 FTE Jazz Band Director. Interviews have been conducted for these positions.
 - **Professional Development**-MW will focus on two areas; 1) code changes to licensure requirements, and 2) who is Maggie Walker Governor's School and what is our purpose. This will lay the groundwork in the development of a new strategic plan.

- **Facility Update/Summer Projects**-Parking lot sealing and restriping; however, in the process of this work, it was discovered that the lots will probably have to be resurfaced in the next 3-5 years. The Director will add this project to the Capital Improvement Plan. The biggest project underway is the resurfacing of the track that has been on the projects list for a long time. The athletic boosters and the GS Foundation have pooled funds, along with the school, to initiate and complete this project. Today, the track has been taken down to its asphalt surface and built up in areas as needed. Within the next few weeks the rubber coating, coloring, and stripping will be installed. The final step is an application of a speed surface that seals and extends the life of the track.
- **Enrollment**-school will open with 755 students.
- **Freshmen Orientation 8-28-2018.**
- The Director added that students are currently in the building in either ‘Chess Camp’ or in a ‘College Boot Camp’ for seniors where over a period of a week they essentially complete their common application. Admissions Directors from colleges are in attendance to discuss the process to students. Also, a ‘Freshmen Academic Boot Camp’ is running for identified students who may need additional help in core areas.

B. Coming Events

August 16, 2018, through September 20, 2018 (see page IX.b for details).

X. Unfinished Business

There was no unfinished business.

XI. Consent Items

On motion by Scott Barlow, seconded by Martha Harris, the following consent items were unanimously approved as a slate: August 2018 personnel actions, fiscal status reports of May 31, 2018, and the donations report of May 31, 2018.

XII. Action Items

a. Policy and Regulation Approval – Second Read

The Policy Steering Committee offered the following policies for Regional School Board consideration. These include three months of first read submissions:

Policies submitted April 19, 2018

- Pol 0011 – Nondiscrimination *Amended*
- Pol 2008 – Director’s Contract, Compensation, and Benefits
- Pol 2009 – Evaluation of the Director *Amended*
- Pol 3003.1 – The Virginia Assessment Program and Graduation Requirements
- Pol 3010 – School Library and Media Center *Amended*
- Pol 5006 – Evaluation of Profession Staff *Amended*
- Pol 5007.4 – School Bus Drivers *Amended*
- Pol 5016 – Supplemental Pay *Amended*
- Pol 5030 – Professional Staff Development *Amended*
- Pol 5110 – Resignation of Staff Members

Policies submitted May 17, 2018

- Pol 2007 – Qualifications and Duties for the Director

Pol 2030 – Reports Acts of Violence and Substance Abuse
Pol 5050 – Virginia Retirement System *Amended*
Pol 8029 – Search and Seizure
Policy submitted June 21, 2018
Pol 1050 – School Advisory Council ByLaws *Amended*

On a motion from John Axselle, seconded by Javaid Siddiqi, the policies listed above were unanimously approved.

b. Certification of the 2018-2019 Crisis Manual – Second Read

On motion by Valarie Ayers, seconded by Harwood Hall, the Regional School Board unanimously approved updates to the adopted MLWGS Crisis Plan for certification to the Department of Criminal Justice Services (DCJS) by August 31, 2018.

c. Annual Authorization of DOE Signatures 2018-2019 – Second Read

The Director recommended authorization for Dr. Wendy Ellis as the necessary designee signature to be utilized in the absence of the Director for the Virginia Department of Education through August 31, 2019.

On motion by Valarie Ayers, seconded by Martha Harris, VDOE signature authorization for Dr. Wendy Ellis in the absence of the Director was unanimously approved.

d. International Trip: United Kingdom, December 2018 – Second Read

Led by Mr. Matt McGuire, his AP Comparative Government Interdisciplinary trip proposal to London and Cardiff is to learn about the Westminster Parliamentary system and to learn about the differences between the United States/United Kingdom politics. This trip is designed to accommodate a minimum of twelve students and two chaperones plus the sponsor. Estimate per student cost is \$1,800.

On a motion from Kenneth Pritchett, seconded by Harwood Hall, Mr. McGuire’s United Kingdom trip proposal was unanimously approved.

e. 2018-19 Student Handbook

The Director requested approval for updates to the following sections of the Student Handbook as listed below and highlighted in the manual:

Page 6	Board, superintendents and administration contact information update
Page 7	Planning committee contact information update
Page 8-9	Transportation contacts update and calendar event information
Page 20	Parking privileges edits
Page 26	Fire drill frequency edits
Page 26	Phone usage edits
Page 27	Student fees information update
Page 32	Range of consequences codified into categories
Page 32-37	Use of consequence categories linked to specific infractions
Page 50-60	Use of consequence categories linked to specific infractions
Page 58	Social probation on extra/co-curricular linked to consequences

On a motion from Valarie Ayers, seconded by Scott Barlow, the 2018-19 Student Handbook was unanimously approved.

f. Health and Dental Contracts 2018-19

The Director presented updates to the current benefits program noting that technical assistance was provided by Scott Eastman, Faison Group, a benefits consulting firm.

Maggie Walker currently offers the following fully-insured healthcare options from Anthem Insurance: one PPO (Keycare 30) and two HMO's (HMO25 and Value Advantage 25/500) for employees and retirees* with Anthem Vision as a built-in benefit. Anthem Dental is offered for employees and retirees.*

The Healthcare renewal proposed by Anthem would incur a 0.82% increase. This is within budget projections. Mr. Eastman shopped additional provider options but was unable to find lower rates. Three products proposed are Keycare 30 1000/20%/4500, HK POS OA 25/20%/4500, and HK POS OA 25 500/20%/4000. Anthem Vision remains a built-in benefit. Anthem Dental increased by 3% and was within budget projections. Staff is pleased with the health & dental plan so we plan to renew with Anthem Health & Dental.

*No school paid subsidy is provided for retirees who contribute 100% of the premium.

Rate information is listed below:

Benefits	Midwest Governor's School Enrolled 1-2018 Current Premiums									Midwest Governor's School Current Premiums								
	Anthem			Anthem			Anthem			Anthem			Anthem			Anthem		
	KeyCare 30 PPO (P1)			HMO 25 OA POS (P1)			Value Advantage 25/500			KeyCare 30 1000/20%/4500 (P5E4)			HK POS OA 25/20%/4500 (P5F3)			HK POS OA 25 500/20%/4000 (P5F1)		
GROUP #	2566000			01M3001			01M3001			2566000			01M3000			01M3001		
Primary Office	\$30	Ded + 30%	\$25	Ded + 30%	\$25	Ded + 30%	\$30	Ded + 40%	\$25	Ded + 30%	\$25	Ded + 30%	\$25	Ded + 30%	\$25	Ded + 30%		
Specialist Office	\$50	Ded + 30%	\$50	Ded + 30%	\$50	Ded + 30%	\$50	Ded + 40%	\$50	Ded + 30%	\$50	Ded + 30%	\$50	Ded + 30%	\$50	Ded + 30%		
Routine Wellness	\$0	Ded + 30%	\$0	Ded + 30%	\$0	Ded + 30%	\$0	Ded + 40%	\$0	Ded + 30%	\$0	Ded + 30%	\$0	Ded + 30%	\$0	Ded + 30%		
Urgent Care	\$30/\$50	Ded + 30%	\$50	Ded + 30%	\$50	Ded + 30%	\$50	Ded + 40%	\$50	Ded + 30%	\$50	Ded + 30%	\$50	Ded + 30%	\$50	Ded + 30%		
Office Labs	\$20/\$40	Ded + 30%	No charge	Ded + 30%	No charge	Ded + 30%	No charge	Ded + 40%	\$0/20%	Ded + 30%	\$0/20%	Ded + 30%	\$0/20%	Ded + 30%	\$0/20%	Ded + 30%		
Outpatient X-rays	30%	Ded + 30%	\$25/\$50	Ded + 30%	\$25/\$50	Ded + 30%	\$25/\$50	Ded + 40%	30%/\$150	Ded + 30%	30%/\$150	Ded + 30%	30%/\$150	Ded + 30%	30%/\$150	Ded + 30%		
Complex Imaging	30%	Ded + 30%	20%	Ded + 30%	20%	Ded + 30%	20%	Ded + 40%	30%/\$150	Ded + 30%	30%/\$150	Ded + 30%	30%/\$150	Ded + 30%	30%/\$150	Ded + 30%		
Maternity Pre-Natal	\$200/pregnancy	Ded + 30%	\$300/pregnancy	Ded + 30%	\$300/pregnancy	Ded + 30%	\$300/pregnancy	Ded + 40%	\$300/pregnancy	Ded + 30%	\$300/pregnancy	Ded + 30%	\$300/pregnancy	Ded + 30%	\$300/pregnancy	Ded + 30%		
Delivery	\$400 + 20% for MD	Ded + 30%	\$300/day to \$1750	Ded + 30%	\$300/day to \$1750	Ded + 30%	\$300/day to \$1750	Ded + 40%	\$300/day to \$1750	Ded + 30%	\$300/day to \$1750	Ded + 30%	\$300/day to \$1750	Ded + 30%	\$300/day to \$1750	Ded + 30%		
Outpatient Surgery	\$200 + 20% for MD	Ded + 30%	\$300	Ded + 30%	\$300	Ded + 30%	\$300	Ded + 40%	\$300	Ded + 30%	\$300	Ded + 30%	\$300	Ded + 30%	\$300	Ded + 30%		
Hospital Care	\$400 + 20% for MD	Ded + 30%	\$300/day to \$1750	Ded + 30%	\$300/day to \$1750	Ded + 30%	\$300/day to \$1750	Ded + 40%	\$300/day to \$1750	Ded + 30%	\$300/day to \$1750	Ded + 30%	\$300/day to \$1750	Ded + 30%	\$300/day to \$1750	Ded + 30%		
Prescription Drugs	\$200 + 20% for MD	Ded + 30%	\$25	Ded + 30%	\$25	Ded + 30%	\$25	Ded + 40%	\$25	Ded + 30%	\$25	Ded + 30%	\$25	Ded + 30%	\$25	Ded + 30%		
Mental Health C/P	\$20	Ded + 30%	\$25	Ded + 30%	\$25	Ded + 30%	\$25	Ded + 40%	\$25	Ded + 30%	\$25	Ded + 30%	\$25	Ded + 30%	\$25	Ded + 30%		
Prescriptions	\$15/\$50/\$85/20% (\$250 max)		\$15/\$50/\$85/20% (\$250 max)		\$15/\$50/\$85/20% (\$250 max)		\$15/\$50/\$85/20% (\$250 max)		\$15/\$50/\$85/20% (\$250 max)		\$15/\$50/\$85/20% (\$250 max)		\$15/\$50/\$85/20% (\$250 max)		\$15/\$50/\$85/20% (\$250 max)			
Retail	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance		
Routine Vision Exam	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance	\$15	\$30 allowance		
Deductible	\$1000/\$2000	\$500/\$1000	None	\$1000/\$2000	\$500/\$1000	\$1000/\$2000	\$1000/\$2000	\$200/\$4000	None	\$1000/\$2000	\$500/\$1000	\$1000/\$2000	\$500/\$1000	\$1000/\$2000	\$500/\$1000	\$1000/\$2000		
Coinurance	20%	30%	20%	30%	20%	30%	20%	40%	20%	30%	20%	30%	20%	30%	20%	30%		
Out-of-Pocket Max	\$4500/\$9000	\$5500/\$11,000	\$4500/\$9000	\$5500/\$11,000	\$4500/\$9000	\$5500/\$11,000	\$4500/\$9000	\$5500/\$11,000	\$4500/\$9000	\$5500/\$11,000	\$4500/\$9000	\$5500/\$11,000	\$4500/\$9000	\$5500/\$11,000	\$4500/\$9000	\$5500/\$11,000		
Referrals Needed	No	No	No	No	No	No	No	No	No	No	No	No	No	No	No	No		
	PPO	HMO	LOW															
Employee Only	1	25	4	\$588.42	\$613.94	\$547.73	\$709.48	\$617.69	\$554.65	\$588.42	\$613.94	\$547.73	\$709.48	\$617.69	\$554.65	\$588.42		
Employee + Child	0	3	0	\$942.17	\$940.43	\$749.99	\$969.15	\$843.77	\$757.65	\$942.17	\$940.43	\$749.99	\$969.15	\$843.77	\$757.65	\$942.17		
Employee + Children	0	8	1	\$1,289.39	\$1,247.98	\$1,113.38	\$1,484.37	\$1,265.77	\$1,147.61	\$1,289.39	\$1,247.98	\$1,113.38	\$1,484.37	\$1,265.77	\$1,147.61	\$1,289.39		
Employee + Spouse	0	10	1	\$1,539.76	\$1,372.92	\$1,224.62	\$1,589.23	\$1,383.63	\$1,342.42	\$1,539.76	\$1,372.92	\$1,224.62	\$1,589.23	\$1,383.63	\$1,342.42	\$1,539.76		
Employee + Family	0	11	2	\$2,122.94	\$1,893.18	\$1,688.92	\$2,188.74	\$1,905.58	\$1,711.10	\$2,122.94	\$1,893.18	\$1,688.92	\$2,188.74	\$1,905.58	\$1,711.10	\$2,122.94		
Monthly Premium Plan	1	25	8	\$2,811.36	\$2,911.85	\$6,219.84	\$2,838.22	\$6,305.86	\$6,301.73	\$2,811.36	\$2,911.85	\$6,219.84	\$2,838.22	\$6,305.86	\$6,301.73	\$2,811.36		
Company Annual Premium by Plan				\$33,736.32	\$7,18,942.20	\$74,638.08	\$34,778.64	\$723,670.32	\$75,620.76	\$33,736.32	\$7,18,942.20	\$74,638.08	\$34,778.64	\$723,670.32	\$75,620.76	\$33,736.32		
% Increase by plan							3.05%		1.32%									
Total Annual Cost																		
Increase/%Increase					\$827,316.60			\$6,753.12		\$834,069.72						0.82%		

Maggie Walker Governor's School October 1, 2018 - Dental Plan			
Carrier:		Anthem	
GROUP # 955055-0001		Classic	
		In	Out
Deductible		\$50/\$150	
• Preventive		Waived	
• Basic		Applies	
• Major		Applies	
Annual Maximum		\$1,500	
Choice of Dentists		Network (Any Dentist)	
Type 1: Preventive Dental Services		In	Out
• Oral Examination		100%	80%
• Complete Series X-Ray		100%	80%
• Dental Cleanings		100%	80%
• Fluoride Treatments		100%	80%
• Bite Wing X-Rays		100%	80%
Type 2: Basic Dental Services		In	Out
• Periodontics		80%	60%
• Endodontics		80%	60%
• Oral Surgery		80%	60%
• Composite Fillings		80%	60%
Type 3: Major Dental Services		In	Out
• Prosthetics		50%	50%
• Crowns & Dentures		50%	50%
• Implants		50%	50%
Orthodontics		50% to \$1500	
(Adult and Child)			
Rate Guarantee		1 year	
Reimbursement		90th Percentile	
	# EE's	Current	Renewal
Employee	35	\$34.19	\$35.22

Employee + Spouse	11	\$69.82	\$71.91
Employee + Child	6	\$82.83	\$85.31
Employee / Family	16	\$121.09	\$124.72
Monthly Premium	68	\$4,399.09	\$4,531.09
Annual Premium		\$52,789.08	\$54,373.08
Annual Increase		\$1,584.00	
Percentage Increase		3.00%	
Employer Contribution:		Current	Renewal
Employee	\$34	\$0.00	\$1.22
Employee + Spouse	\$34	\$35.82	\$37.91
Employee + Child	\$34	\$48.83	\$51.31
Employee / Family	\$34	\$87.09	\$90.72

Open enrollment for employees is scheduled for September. Detailed information, as well as group meetings describing the benefit plans, will be available to our employees to assist them in making an informed decision.

The new plan year begins October 1, 2018.

On a motion from John Axselle, seconded by Kenneth Pritchett, the 2018-19 health and dental contracts were unanimously approved.

g. Amended FY19 Operating Budget

The Director recommends the Regional School Board approve his proposed amendment to the previously adopted FY19 revenue and expenditure budget as follows:

REVENUE:

75 Fund Balance	Adopted:	\$ 75,000.00
	Amended:	<u>\$ 230,000.00</u>
	Difference	\$ 155,000.00
4151 Gov's School-State Funds	Adopted:	\$2,127,477.00
	Amended:	<u>\$2,196,821.00</u>
	Difference:	\$ 69,344.00
	Total Adopted Revenue:	\$8,346,446.00
	Total Amended Revenue:	<u>\$8,570,790.00</u>
	Difference	\$ 224,344.00

EXPENDITURES:

1100 Classroom Instruction	Adopted:	\$5,965,116.00
	Amended:	<u>\$5,993,326.00</u>
	Difference:	\$ 28,210.00
1310 Improvement-Instruction Personnel Services	Adopted:	\$1,340,915.00
	Amended:	<u>\$1,353,980.00</u>
	Difference:	\$ 13,065.00

4600	Security Services 5198	Adopted:	\$ 72,272.00
		Amended:	<u>\$ 71,628.00</u>
		Difference:	-\$ 644.00
5933	Transfers to Capital Project 4200 Building Services	Adopted:	\$ 0.00
		Amended:	<u>\$ 183,713.00</u>
		Difference	\$ 183,713.00
		Total Adopted Expenditures:	\$8,346,446.00
		Total Amended Expenditures:	<u>\$8,570,790.00</u>
		Difference	\$ 224,344.00

Expenditures Detail for Business Office

Category 1100 – Classroom Instruction Personnel Services

Acct #	Adopted		Amended		Difference
5131-5156	\$3,566,439.00		\$3,514,861.00		-\$51,578.00
5233-5239	\$221,804.00		\$202,806.00		-\$18,998.00
5321-5376	\$1,607,691.00		\$1,581,652.00		-\$26,039.00
5661	\$103,280.00		\$123,280.00		\$20,000.00
5867	\$0.00		\$104,825.00		\$104,825.00
No Change 5412-5472	\$301,902.00		\$301,902.00		\$0.00
No Change 5561-5565	\$27,000.00		\$27,000.00		\$0.00
No Change 5711-5732	\$37,000.00		\$37,000.00		\$0.00
No Change 5961-5962	\$100,000.00		\$100,000.00		\$0.00
	\$5,965,116.00		\$5,993,326.00		\$28,210.00

Category 1310 – Improvement - Instruction Personnel Services

Acct#	Adopted		Amended		Difference
5124-5163	\$741,559.00		\$725,632.00		-\$15,927.00
5321-5374	\$277,311.00		\$276,073.00		-\$1,238.00
5431-5476	\$129,724.00		\$159,954.00		\$30,230.00
	\$1,148,594.00		\$1,161,659.00		\$13,065.00

On a motion from John Axselle, seconded by Harwood Hall, the requested amendment to the FY19 operating budget was unanimously approved.

XIII. Materials for Board Review and/or Discussion

a. Policy and Regulation Proposals (First Read)

The following is submitted to the Regional School Board for first read and review:

Pol 1001 - School Board Members Conflict of Interests *Amended*

Pol 1030 - Admission of Students *Amended*
Pol 2017 - Possible Exposure to Viral Infections
Pol 2030 - Reports Acts of Violence
Pol 3001 - Instructional Goals & Objectives *Amended*
Pol 3001.1 - Notification of Learning Objectives
Pol 3003.2 - Retaking SOL Assessments
Pol 3004 - School Year/School Day *Amended*
Pol 3006 - Textbook Selection, Adoption and Purchase *Amended*
Pol 3009 - Testing Programs *Amended*
Pol 3011 - School Counseling Program *Amended*
Pol 3012 - Health Education/Physical Education *Amended*
Pol 3014 - Family Life Education *Amended*
Pol 3018 - Acceleration *Amended*
Pol 4003 - School Meals and Snacks
Pol 4015 - Student Fees
Pol 4045 - Student Records *Amended*
Pol 4075 - Student Wellness
Pol 5000 - Personnel Policies Goals *Amended*
Pol 5000.2 - Employment of Family Members *Amended*
Pol 5004 - Professional Staff *Amended*
Pol 5005 - Professional Staff Probationary Period *Amended*
Pol 5011 - Prohibition Against Harassment and Retaliation - Employee *Amended*
Pol 5011.2 - Prohibition of Abusive Work Environment
Pol 5012 - Equal Employment Opportunity/Nondiscrimination - Employee *Amended*
Pol 5022 - Suspension of Staff Members *Amended*
Pol 5065-R1- Sick Leave *Amended*
Reg 5065-R6 - Compensatory Time for Employees *Amended*
Reg 5065-R9 - Military Leave and Benefits *Amended*
Pol 5074 - Effect of Criminal Conviction or Founded Complaint of Child Abuse
Reg 6000-R - Requests for Information *Amended*
Pol 6003 - Goals for School-Community Relations
Pol 6004 - Relations with Parent Organizations
Pol 6005 - Claim of Child Abuse Relations with Law Enforcement *Amended*
Pol 6011 - School Visitors *Amended*
Pol 6014 - Public Complaints
Pol 6025 - Public Dedication of New Facilities
Pol 7013 - Commercial, Promotional & Corporate Sponsorships & Partnerships
Pol 7015 - Small Purchasing *Amended*
Pol 7020 - Payment Procedures
Pol 7030 - Payroll Procedures
Pol 7050 - Public Gifts to MLWGS
Pol 8000 - Prohibition Against Harassment and Retaliation - Student *Amended*
Pol 8001.1 - Section 504 Nondiscrimination Policy & Complaint Procedures
Pol 8002.1 - Standards of Student Conduct
Pol 8003 - Compulsory Attendance *Amended*
Pol 8010 - Student Absences *Amended*
Pol 8015 - Teacher Removal of Students from Class
Pol 8090 - Student Suspension/Expulsion

With RSB review, approval will be requested at the October 2018, meeting of the Regional School Board.

b. Policy 3003 – Academic Standards & Community Service Amended (First Read)

Academic Standards and Community Service *Amended* is submitted to the Regional School Board for first read and review and is an important update needed for the start of the academic year.

The Director noted that within the required 140 hours of community service, we are requesting to limit 70 total hours to in-school based service (35 per year) and 70 hours in the community. Dr. Lowerre is committed to being flexible with any students in the pipeline to make sure this is not a stumbling block to graduation.

Dr. Siddiqi questioned half [70 hours] and how it impacts the student who does not have support [*transportation*] to using school as a way to give back. Is there a consideration to go to something less than 70 hours? Dr. Lowerre stated that 140 hours is not arbitrary because students are awarded one high school credit for completing this commitment, but added he was open to considering this valid concern on a case-by-case option. Dr. Siddiqi noted that the intent in this policy is good and he will trust the Director's judgment. Dr. Lowerre offered to take this back to the Policy Committee and the Community Service Supervisor, concurring that Dr. Siddiqi brings a valid point.

Dr. Gill clarified that 140 hours is a total over four years or the end of a students' senior year.

Dr. Newsome shared that this community service requirement is a very reasonable expectation that is also based on an honor system, adding that documentation just needs to be consistent and he assumes the committee has taken that factor into consideration.

The Vice-Chair asked if flexibility could be written with a deviation option to be approved by an administrator? Dr. Lowerre responded that he wanted to make community service a real point of emphasis and there are plenty of opportunities over four years to meet this requirement. He endorsed the Vice-Chair's flexibility suggestion.

c. Audit Reports FY13-FY16 (First Read)

Mr. Rob Churchman of Cherry, Bekaert CPA's presented audit reports FY13 through FY16 to the Regional School Board. He began his report by notifying the RSB that auditing standards require an auditor to communicate their findings to those in a governance capacity, and this same presentation is given to every entity regardless of size.

CB CPA's were engaged to perform audits FY13 through FY17, those audits were performed in generally accepted auditing standards in the United States and government audit compliance with the Auditor of Public Accounts' (APA) Specifications for Audits of Counties, Cities, and Towns (Specifications).

Unmodified audits are presented for FY13, FY14, FY15, and FY16, meaning the reports are presented in all material respects under generally accepted accounting principles; the opinion you want on your numbers.

The FY17 audit is still in process.

Another principle is the internal controls over financial reports FY13, FY14, FY15, and FY16 testing for compliance and control structures in place during the audit and to advise if the auditor finds anything that is not compliant or a control weakness of any kind. No control weakness was noted. Almost all payment issues, with the exception of an outside payroll system, run through Richmond Public Schools, to which the auditor also observed no control issues of note.

Reporting on internal controls over compliance, all unmodified reports for FY13, FY14, FY15, and FY16 had a compliance finding that the Annual School Report (ASR) was not submitted by the Commonwealth's deadline. Also, FY14, FY15, and FY16 noted that the ASR did not include activity for the Capital Improvement Fund. The auditor expressed his opinion these actions were a result of a change in operations and presentations during those periods.

Mr. Axselle asked for clarification on ASR Capital Improvement reporting; where the funds there? Mr. Churchman replied that the funds were in the financial statements, not in the ASR - capital improvement section to DOE. Asked if he was alarmed by this nonreporting, Mr. Churchman said he is reporting numbers in the financial statements, his team found invoices to substantiate expenditures. Dr. Myers stated he wasn't hearing any issues with missing money, it just wasn't being reported in the annual report. Mr. Churchman added that every year each division/school puts their numbers into a common database for comparison required by DOE each September 15th, although a division/school could get a waiver to September 30th. Adding, that board members have already seen these numbers as they early on made transfers from the operating area to the capital area, but those numbers were not reflected to DOE.

In FY13, FY14, and FY16 there were no changes in accounting policies. FY15 reflects a change in accounting principles requiring accruals of pension-related liabilities and properly reflected on the financial statements.

Every statement uses some kind of estimate based on historical knowledge or actuarial sciences, in this case, pension liabilities, depreciation, and vacation liabilities. Estimates appear to be consistent and comparable and agree with policies.

One adjustment in FY13 was requested to make the statements correct which dealt with a small dollar amount in miscellaneous accounts payable that were not material. FY14-FY16 had no requested adjustments.

There were no disagreements with management regarding account or auditing issues.

There were difficulties encountered in performing the audit obtaining auditable financial data supporting the amounts and disclosures reported within the financial statements in a timely manner, as evidenced by the date of our opinion June 25, 2018. CB CPAs do not anticipate this issue going forward.

Mr. Axselle inquired about the difficulties experienced, to which Mr. Churchman replied he had difficulty at times from both MLWGS and Richmond Public Schools. Mrs. Ogburn asked what the difficulty was on the school side? Mr. Churchman responded that personnel in a very busy school had to dig to find items and then his personnel finding time periods to have access to the items.

CB CPAs are not aware of any consultation with other accountants.

Material communications were made through management representation letter(s).

Concluding the required communications, CB CPAs was not aware of any relationship that they believe, based on current authoritative guidance, would impair their independence to MLWGS.

Mrs. Ogburn asked if there were any major discrepancies found within these four audits. Mr. Churchman replied there were no major discrepancies. She followed by asking if he found any extra funds, and he responded it was not his job to find monies, only to report.

Dr. Siddiqi suggested that since the auditor flagged the difficulties they incurred receiving documents in a timely manner and is a shared responsibility between MLWGS and RPS, we should also communicate the findings with RPS. Mrs. Ogburn added she sees the problem occurred because of the long multi-year delay and it would be difficult for anyone to obtain documents in a timelier manner and the plan going forward is to perform audits annually.

d. Proposed Partnership with Lighthouse Labs (First Read)

Mr. Dan Myers, Managing Director, Lighthouse Labs, addressed the Regional School Board.

Lighthouse Labs (LL) is a start-up accelerator that works with founders of start-up businesses that are less than five-years-old. LL creates a 3-month timeline for an intensity and hyper-focus of how to grow that business. We surround founders with mentorships, access to investors and capital, as well as relationships with businesses and corporations across the US. Lighthouse U is creating opportunities for businesses and investing in the lives of founders.

Lighthouse U is a program created with a mission to identify and invest in founders...we need more founders! In Virginia, there is a gap in funding available to support founders, less than 50% of the national averages. There is also a gap in the number of entrepreneurs starting a business; students coming out of university and going straight into the workforce, or if they really want to start a business, they are leaving Virginia. Lighthouse U is pipeline development. In order for that to happen, we need to reach future founders before they make a decision to take a job or take their businesses out of the state.

Why Maggie Walker, and why is this important? Lighthouse U has directed its partnerships with educational institutions across the State but is based in Richmond. LL has been operating for five years and been nationally recognized during this time. LL is entering its next wave as a leader in the State and in animation economies. As we look at our partnerships across the State, we are inclusive of all students. There is a fall push to reach students and introduce them to resources and start relationship building. Spring break will see a program entitled 'Alternative Spring Break' that was piloted last year as a VCU program with one-hundred twenty-five students from multiple universities. VCU has given this program to Lighthouse Labs.

The creation of a summer acceleration program brings us to Maggie Walker. This program has a 3-month artificial timeline with eight-ten start-ups; some local, some from other areas of Virginia, and some from out-of-state. Some are specifically in the education technology space. Cohorts will work specifically with recent graduates to retain those graduates and/or their start-up businesses in Virginia. MW can provide workspace to be utilized over the summer. Along with Dr. Lowerre, we have identified the Student Commons and Cafeteria as the primary spaces, and the auditorium from time-to-time for guest speakers. Steve Case, AOL

Founder, is a possible speaker next summer and will address the strong movement across the nation of the technology industry, specifically led by California, New York, and Boston; this is an example of an event that would be open to MW students to attend.

Workspace at MW for the Lighthouse Labs allows the team to bring in mentors for the start-ups and introduces them to investors and corporations. LL is excited about the opportunities to do this program at MW which presents; 1) a focus around education partnerships, and 2) the opportunity to offer internships to MW students at these start-ups or at Lighthouse Labs. It may also be possible for students of MW that are interested in a start-up of their own to audit (will not receive an investment but partake in lessons learned) the summer program.

With the conclusion of the LL presentation, the presenter was open to questions. Dr. Ellis asked if aside from the use of this facility and the goals stated, is there a specific proposal aimed at current MW students that are still in high school. Mr. Myers replied; not at this time as LL is really focused on full-time founders, adding; it's important when looking at success and sustainability of businesses. Mr. Myers added that having current students audit the program is their opportunity to explore. On follow-up, Dr. Ellis asked; "would you consider mentorships as part of our mentorship program for MW seniors?" Mr. Myers responded; "absolutely."

Mr. Axselle made clear that LL is asking the Regional School Board to provide use of the facility at MW over the summer for Lighthouse Labs and questioned..." for free or for a fee?" Mr. Myers responded; "yes, for a period of two years." LL is asking for fee waivers as the Go-VA grant award they received is dependent upon local government support. He added, after the two-year period has expired and the partnership is still desired by both parties to continue, Mr. Myers stated a fee request would be reasonable. Mr. Axselle asked if LL was a non-profit, and Mr. Myers confirmed that status.

Mrs. Ogburn asked Dr. Lowerre how this was being perceived by the faculty and he responded they haven't been involved yet as he first sought RSB feedback. He added this should have a very minimal impact on MW over the summer. The Director offered his perspective that this program would be a great opportunity for MW students from an entrepreneurial aspect as they generally do their mentorships in the medical field or public service. Mrs. Ayers affirmed Dr. Lowerre's entrepreneurial benefit statement, stating we should be exposing our students to this concept along with training them to be independent thinkers. She said I applaud you for this endeavor. Dr. Lowerre added he had done his homework before bringing this request to the board, and that LL has a letter of support from almost every locality, City or County Manager in the area and from universities.

Dr. Gill asked what would be the opportunities for students to interact and to see them first-hand in action? Mr. Myers answered; 1) internship opportunities participating as de facto employees, 2) speaker opportunities and 3) demo day where all of the companies get to pitch and present their business. Demo day is also attended by investors and other people from the industry.

Dr. Myers asked LL how the specifics will be outlined for the usage of MW? An MOU or facility use form that includes appropriate insurance coverages? Dr. Lowerre affirmed that all of these methods will be used and he will bring an MOU back for board approval.

Mr. Axselle asked if students from participating divisions could be invited to participate? Mr. Myers said their focus is primarily on MW students but if the board desires other division

students also have an opportunity, that would certainly be at their discretion. Inclusivity is important to LL it just becomes a matter of capacity.

Mrs. Ayers questioned if the Executive Board could approve an MOU for this agreement in September? Dr. Lowerre believes that action would fall within their authority. Mr. Myers responded that for the needs of LL, an approval of the commitment is what they are looking for today.

Mrs. Ogburn proposed the board approve waiving first read and bring this as an action item to approve going further and developing an MOU that will come to the Executive Board.

Valarie Ayers made a motion to amend the agenda making Lighthouse Labs an action item, seconded by Scott Barlow, and unanimously approved.

John Axelle made a motion to approve the verbal agreement presented today with Lighthouse Labs utilizing Maggie Walker Governor's School space during the summers of 2019 and 2020 and to structure this understanding in an MOU for the Executive Board to review and approve, seconded by Scott Barlow, and unanimously approved.

XIV. Information Items

- MW faculty member to serve on the 2018-19 Teacher Collaborative Committee of the Federal Reserve
- MW Students recommended for Summer Residential Governor's School
- Annual Notice of School Advisory Council Membership 2018-19
- Adjusted 2018-19 Operating Calendar (early dismissal on April 19)
- GS Foundation Educational Enhancements to MW in 2017-18 (>\$245,000 direct support)
- Faculty member Dickson Benesh utilizes Taylor Teaching Award

XV. Superintendent's Steering Committee Report

Dr. Myers reported the committee met during the morning and discussed the CIP, the track, and the budget update. Also discussed were personnel/staffing and the open positions that will be filled in the near future. The bulk of the meeting was a discussion of the student application [*admissions*] process that is upcoming and how we continue to build diversity within the school.

XVI. Closed Meeting

The Vice-Chair announced the item for the closed session:

Do I hear a motion to enter into a Closed Session in accordance with Sections (§) 2.2-3711 and/or 2.2-3712 of the Code of Virginia, the Virginia Freedom of Information Act, and specifically under the following enumerated subsection, the following items:

Number 1: [Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of the School Board. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion

or consideration of a disciplinary matter which involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the School Board.]

On motion by Martha Harris, seconded by Valarie Ayers, the Regional School Board unanimously approved moving into closed session. The recorder was paused and the door closed.

At the conclusion of the closed session, the Deputy Clerk was invited back and asked to record a motion to reconvene in open session.

XVII. Certification of Closed Meeting and Any Action Taken if Necessary as a Result of Closed Meeting

The Vice-Chair read the certification of the closed session:

Now, therefore, be it resolved that the Regional School Board hereby certifies that, to the best of each member's knowledge, (i-one) only public business matters lawfully exempted from open meeting requirements, and (ii-two) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting. Any member of the Regional School Board or committee who believes that there was a departure from these requirements shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

The Vice-Chair asked if there were any statements or concerns from board members. Being none, a motion was requested for closed session certification.

On motion by Martha Harris, seconded by Scott Barlow, the Regional School Board approved closed session certification.

XVIII. Announcements/Additional Discussion

Mrs. Ayers thanked the Regional School Board for their backing of the Lighthouse Labs program which is supported by Mr. Robert Mooney, who was instrumental in the original development of MLWGS. Mr. Axelle agreed and stated for board members that are not familiar, Mr. Mooney forgave a one-million-dollar personal loan to this school. He is a remarkable man.

Additionally, Mrs. Ayers asked for feedback on a request to supply Chromebooks to the Powhatan students who attend MW. Canvassing board members, she found not one division is supplying computer equipment to their students. Dr. Lowerre noted that from a technical side, just the setup of the devices the divisions provide may not be compatible with the MW system.

XIX. Adjournment of Regular Meeting

The meeting was adjourned at approximately 10:45 am.

Next Meeting – Executive School Board

September 20, 2018, at 9:00 am. MLWGS, 1000 N. Lombardy St., Room 153, Richmond, VA 23220. 804-354-6800 x2190.

Michelle F. Ogburn, Vice-Chair

Robert Lowerre, Ph.D., Director

Minutes Recorded by:
Barbara Marshall, Regional Board Clerk