

## **PAYROLL PROCEDURES**

All salaries and supplements paid to all employees will be paid in accordance with the schedule approved by the Regional School Board. If the Regional School Board receives a waiver from the Board of Education permitting it to require students to attend prior to August 15, the Regional School Board shall establish a payment schedule to ensure that all contract personnel are compensated for time worked within the first month of employment. The school will maintain records that accurately reflect the compensation and related benefits of each employee.

Adopted: October 18, 2018

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Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-78, 22.1-296.

Cross Refs.: Pol 7020

Payment Procedures