

## SCHOOL YEAR/SCHOOL DAY

### School Year

The length of the school year is at least 180 teaching days or 990 teaching hours. Days on which the school is closed due to severe weather or other emergencies are made up as provided below if necessary to meet these requirements.

### Make Up Days

If severe weather conditions or other emergency situations result in the closing of school for

- five or fewer days, all missed days are made up by adding teaching days to the school calendar or extending the length of the school day;
  - Days one through four are built in as banked time,
  - If five days are needed a teacher workday if available will become an instructional day,
  - Six days or more, the first five days plus one day for each two days missed in excess of the first five are made up by adding teaching days to the school calendar or extending the length of the school day. If six through nine days are needed the instructional day will be extended (Classes start at 8:35 A.M. End 3:20 P.M. Buses depart 3:30 P.M.)
  - If ten days are needed and extended days are not available, the needed days are added to the end of the school year.

If severe weather conditions or other emergency situations result in the closing of school and the school has been unable to meet the 180 teaching day requirement, Maggie L. Walker Governor's School may make up the missed teaching days by providing its students with instructional hours equivalent to such missed teaching days to meet the minimum 990 teaching hour requirement.

The Board of Education may waive the requirement that the school provide additional teaching days or teaching hours to compensate for school closings resulting from a declared state of emergency or severe weather conditions or other emergency situations under certain circumstances. If the Regional School Board desires a waiver, it will submit a request to the Board of Education. The request will include evidence of efforts that have been made by the school to reschedule as many days as possible and certification by the director and chairman of the Regional School Board that every reasonable effort for making up lost teaching days or teaching hours was exhausted before requesting a waiver. If the waiver is denied, the school will make up the missed instructional time.

The Board of Education waives the requirement that school divisions provide additional teaching days or teaching hours to compensate for school closings resulting from an evacuation directed and compelled by the Governor pursuant to Va. Code § 44-146.17 for up to five teaching days. If the Regional School Board desires such a waiver, it notifies the Board of Education and provides evidence of efforts that have been made by the school to reschedule as

many days as possible and certification by the director and chair of the Regional School Board that every reasonable effort for making up lost teaching days or teaching hours was exhausted. After receiving such notification, the Board of Education grants the waiver and there is no proportionate reduction in the amount paid by the Commonwealth from the Basic School Aid Fund. Further, the local appropriations for educational purposes necessary to fund 180 teaching days or 990 teaching hours shall not be proportionally reduced by the local appropriating body due to any reduction in the length of the term of school permitted by such waiver.

### School Calendar

The Regional School Board establishes the school's calendar in accordance with state law. The Regional School Board establishes teaching contracts in accordance with applicable regulations of the Board of Education to include contingencies for making up teaching days and teaching hours missed for emergency situations.

An advisory committee composed of teachers, parents and school administration may be utilized to recommend a proposed calendar to the director. The recommendation of this committee is advisory.

### School Day

The standard school day for students in grades 9 through 12 averages at least 5-1/2 instructional hours excluding breaks for meals and recess.

All students maintain a full day schedule of classes (5-1/2 hours) unless a waiver is granted in accordance with policies defined by the Regional School Board.

The secondary school class schedule contains a minimum of 140 clock hours for each unit of credit. When credit is awarded in less than whole units, the increment awarded is no greater than the fractional part of the 140 hours of instruction provided.

The time for opening and closing schools is established by the Regional School Board upon recommendation of the director, provided that the daily program for students' average at least 5 ½ hours, not including meal intermissions. If the required program length is maintained, the Regional School Board may approve occasional shortened days for staff development, conferences, planning and other activities designed to improve the instructional program, provided that no more than one day in each five-day week may be shortened to no less than four hours.

The length of the work day for employees is determined by the Regional School Board. It is of sufficient length to allow for the daily program for students and additional time as may be necessary for such activities as planning, preparation, meetings, workshops, conferences, meal intermissions or other contractual obligations.

## Certification

The director and Regional School Board chair certify the total number of teaching days and teaching hours each year as part of the annual report to the Board of Education.

Adopted: January 25, 2018

Amended: October 18, 2018

Amended: October 17, 2019

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## Legal Refs.:

Code of Virginia, 1950, as amended §§ 22.1-26, 22.1-79.1, 22.1-98, 22.1-200.2.

Acts 2019, c. 637.

8 VAC 20-131-150.

8 VAC 20-131-200.

8 VAC 20-490-30.

Cross Ref.:	Pol 1012.a	Advisory Committees to the Regional School Board
	Pol 5064	Staff Time Schedules
	Pol 7030	Payroll Procedures
	Pol 3003.1	The Virginia Assessment Program and Graduation Requirements