## **CIVIL LEAVE**

Leave of absence, with pay, may be granted to an employee to serve on a jury or to attend court on a matter relating to the school as a witness under subpoena.

In a case not involving the employee in his or her capacity as a Regional School Board employee, the employee shall not be granted court appearance leave; however, the time may be charged to personal leave, vacation leave, or leave without pay.

| Adopted: | September 18, 2014 |  |
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| Amended: | October 15, 2020   |  |
|          |                    |  |

Legal Ref: Code of Virginia, 1950, as amended, §§22.1-70, 22.1-78

Cross Ref:

| Pol 5065     | Staff Leave and Absences |
|--------------|--------------------------|
| Reg 5065- R2 | Personal Leave           |
| Reg 5065-R3  | Vacation Leave           |