

## **SALARY DEDUCTIONS**

Federal and state taxes are automatically deducted from each employee's pay based on the most recent withholding statement provided by the employee. In the absence of a withholding statement, deductions will be made based on federal and/or state tax laws and regulations.

A list of all voluntary deductions available to employees is published annually and provided to all employees. Any additional voluntary deduction requests must be recommended by the director and approved by the Regional School Board.

Adopted: October 17, 2019

Amended: August 19, 2021

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Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-78, 22.1-296.