

REQUESTS FOR PUBLIC RECORDS

The Maggie L. Walker Governor's School complies with the Virginia Freedom of Information Act (FOIA). Except as otherwise specifically provided by law, all public records are open to citizens of the Commonwealth, representatives of newspapers and magazines with circulation in the Commonwealth, and representatives of radio and television stations broadcasting in or into the Commonwealth during the regular office hours of the custodian of such records. All requests for information are processed in accordance with Regulation 6000-R, Requests for Public Records Regulation.

Officers, employees, and members of the Regional School Board who fail to provide public records as required by FOIA because they altered or destroyed the requested records with the intent to avoid the provisions of FOIA are subject to penalties in their individual capacity of up to \$100 per record altered or destroyed.

The name(s) and contact information for the person(s) the Maggie L. Walker Governor's School Regional Board has designated as its Freedom of Information Act (FOIA) Officer(s) is listed in regulation 6000-R Requests for Public Records and posted at the Regional School Board office and on the school's website. The FOIA Officer(s) serve(s) as a point of contact for members of the public in requesting public records and coordinate(s) the Regional School Board's compliance with FOIA. The FOIA officer(s) receive(s) training at least once during each consecutive period of two calendar years beginning on the date on which the FOIA Officer last completed a training session by the Regional School Board's legal counsel or the Virginia Freedom of Information Advisory Council.

Adopted: August 20, 2015
 Amended: September 15, 2016
 Amended: September 14, 2017
 Amended: January 16, 2020
 Amended: October 15, 2020
 Amended: October 20, 2022

Legal Ref.:
 Code of Virginia, 1950, as amended, §§ 2.2-3704, 2.2-3704.2, 2.2-3714.

Cross Ref: Reg 6000-R Requests for Information Regulation
 Pol 6000.1 Rights and Responsibilities