

SCHOOL CRISIS, EMERGENCY MANAGEMENT AND MEDICAL EMERGENCY RESPONSE PLAN

Maggie L. Walker Governor’s School develops a written school crisis, emergency management and medical emergency response plan as defined below. The Regional School Board includes the chief law-enforcement officer, the fire chief, the chief of the emergency medical services agency, the executive director of the regional emergency medical services council, and the emergency management official of the locality, or their designees, in the development of such plans. The Regional School Board, the chief law-enforcement officer, the fire chief, the chief of the emergency medical services agency, the executive director of the regional emergency medical services council, and the emergency management official of the locality, or their designees, annually review the school’s plan. The Department of Education and the Virginia Center for School Safety and Campus Safety (VCSCS) will provide technical assistance to the school in the development of the plans. In developing these plans, schools may consult the model school crisis, emergency management, and medical emergency response plan developed by the Board of Education and the VCSCS.

The Regional School Board designates Director or his/her designee as emergency manager.

Maggie L. Walker Governor’s School annually conducts school safety audit as defined below in collaboration with the chief law-enforcement officer of the locality or with that officer’s designee. The results of such school safety audits are made public within 90 days of completion. The Regional School Board may withhold or limit the release of any security plans, walk-through checklists and specific vulnerability assessment components as provided in the Virginia Freedom of Information Act, Va. Code § 2.2-3705.2. The completed walk-through checklist will be made available upon request to the chief law-enforcement officer of the locality or that officer’s designee. The school will maintain a copy of the safety audit, which may exclude such security plans, walk-through checklists, and vulnerability assessment components, within the office of the director and makes a copy of such report available for review upon written request.

The Maggie L. Walker Governor’s School director submits the school safety audit, in the prescribed format and manner of submission, to the VCSCS and shall make available upon request to the chief law-enforcement officer of the locality the results of such audits for the officer’s review and recommendation. The director includes the designation of the school safety official, which includes a current mailing address, a current working daytime phone number, and a current functional email address, with the school safety audits when they are submitted to VCSCS.

The director establishes a school safety audit committee to include, if available, representatives of parents, teachers, local law enforcement, emergency services agencies, local community services boards, and judicial and public safety personnel. The school safety audit committee reviews the completed school safety audit and submits any plans, as needed, for improving school safety to the director for submission to the Regional School Board.

“School crisis, emergency management, and medical emergency response plan” means the essential procedures, operations, and assignments required to prevent, manage, and respond to a critical event or emergency, including natural disasters involving fire, flood, tornadoes, or

other severe weather; loss or disruption of power, water, communications or shelter; bus or other accidents; medical emergencies, including cardiac arrest and other life-threatening medical emergencies; student or staff member deaths; explosions; bomb threats; gun, knife or other weapons threats; spills or exposures to hazardous substances; the presence of unauthorized persons or trespassers; the loss, disappearance or kidnapping of a student; hostage situations; violence on school property or at school activities; incidents involving acts of terrorism; and other incidents posing a serious threat of harm to students, personnel, or facilities. The plan includes a provision that the Department of Criminal Justice Services and the Virginia Criminal Injuries Compensation Fund shall be contacted immediately to deploy assistance in the event of an emergency as defined in the emergency response plan when there are victims as defined in § Va. Code § 19.2-11.01, as well as current contact information for both.

“School safety audit” means a written assessment of the safety conditions in each public school to (1) identify and, if necessary, develop solutions for physical safety concerns, including building security issues and (2) identify and evaluate any patterns of student safety concerns occurring on school property or at school-sponsored events. Solutions and responses will include recommendations for structural adjustments, changes in school safety procedures, and revisions to the Standards of Student Conduct. The audit is consistent with a list of items identified by VCSCS to be reviewed and evaluated. As part of each audit, the Regional School Board creates a detailed and accurate floor plan for each school building or certifies that the existing floor plan is sufficiently detailed and accurate.

Maggie L. Walker Governor’s School has contingency plans for emergencies that include staff certified in cardiopulmonary resuscitation (CPR), the Heimlich maneuver, automated external defibrillators (AED) and emergency first aid.

In addition, the school administration ensures that the school has:

1. written procedures to follow in emergencies such as fire, injury, illness, allergic reactions, and violent or threatening behavior. The procedures include Policy 4095 – Administering Medicine to Students. The plan is outlined in the student handbook and discussed with staff and students during the first week of each school year;
2. space for the proper care of students who become ill;
3. a written procedure, in accordance with guidelines established by the Regional School Board, for responding to violent, disruptive or illegal activities by students on school property or during a school-sponsored activity; and
4. written procedures to follow for the safe evacuation of persons with special physical, medical, or language needs who may need assistance to exit a facility.

Adopted: September 19, 2013
Amended: April 19, 2018
Amended: October 17, 2019
Amended: August 20, 2020
Amended: October 20, 2022
Amended: October 17, 2023

Legal Refs: Code of Virginia, 1950, as amended, §§ 2.2-3705.2, 22.1-279.8.

8 VAC 20-131-260.

Cross Refs.:	Pol 2007	Qualifications and Duties for the Director
	Pol 2030	Reporting Acts of Violence and Substance Abuse
	Pol 2015	Reporting of Hazards
	Pol 2022	Emergency First Aid, CPR and AED Certified Personnel
	Pol 2021	Safety Drills
	Pol 5089	Staff Weapons in School
	Pol 8002	Student Conduct
	Pol 2024	Weapons in School
	Pol 8030	Gang Activity or Association
	Pol 4095	Administering Medicines to Students
	Pol 4008	Suicide Prevention
	Pol 4045	Student Records
	Pol 6011	School Visitors