

## ACCEPTABLE COMPUTER SYSTEM USE

The Regional School Board provides a computer system, including the Internet, to promote educational excellence by facilitating learning, resource sharing, innovation, and communication. The term computer system includes, but is not limited to, hardware, software, data, communication lines and devices, terminals, display devices, printers, CD-ROM CD, DVD and other media devices, tape or flash drives, storage devices, servers, mainframe and personal computers, tablets, laptops, telephones, , cameras, projectors, interactive whiteboards/panels, audio-visual equipment, multimedia devices, workstations, remote network access, cloud services, the internet and other electronic services and internal or external networks. This includes any device that may be connected to or used to connect to the school's network or electronically stored school material.

All use of the school's computer system must be (1) in support of education and/or research, or (2) for legitimate school business. Use of the computer system is a privilege, not a right. Inappropriate use may result in cancellation of those privileges, disciplinary action, and/or legal action. Any communication or material generated using the computer system, including electronic mail, social media posts, instant or text messages, tweets, or and other files, including communications and materials deleted from a user's account, may be monitored, read, and/or archived by school staff.

This policy applies to all users of the school's computer system. By using or accessing the computer system, the user agrees to abide by this policy and the Technology Use Guidelines established by the director.

The director is responsible for establishing Technology Use Guidelines, containing the appropriate uses, ethics, and protocol protocols for use of the computer system. The director is also responsible for reviewing and updating, as necessary, the Guidelines at least every two years. It is the user's responsibility to know and follow this policy and the Technology Use Guidelines.

The Guidelines shall include:

1. a prohibition against use of the school's computer equipment and communications services for sending, receiving, viewing or downloading illegal material via the internet;
2. provisions, including the selection and operation of a technology protection measure for the school's computers having internet access to filter or block internet access through such computers, that seek to prevent access to:
  - a. child pornography as set out in Va. Code § 18.2-374.1:1 or as defined in 18 U.S.C. § 2256;
  - b. obscenity as defined by Va. Code § 18.2-372 or 18 U.S.C. § 1460; and
  - c. material that the school deems to be harmful to juveniles as defined in Va. Code § 18.2-390, material that is harmful to minors as defined in 47 U.S.C. § 254(h)(7)(G), and material that is otherwise inappropriate for minors;

3. provisions establishing that the technology protection measure is enforced during any use of the school's computers;
4. provisions establishing that all usage of the computer system may be monitored;
5. provisions designed to educate students and employees about appropriate online behavior, including interacting with students and other individuals on social networking websites, blogs, in chat rooms, and cyberbullying awareness and response;
6. provisions designed to prevent unauthorized online access by minors, including "hacking" and other unlawful online activities;
7. provisions requiring every user to protect the security of information necessary to access the computer system, such as usernames and passwords, and prohibiting the sharing of passwords;
8. provisions prohibiting the unauthorized disclosure, use, and dissemination of photographs and/or personal information of or regarding minors; and
9. a component of internet safety for students that is integrated in the school's instructional program.

Use of the school's computer system shall be consistent with the educational or instructional mission or administrative function of the school as well as the varied instructional needs, learning styles, abilities and developmental levels of students.

The school's computer system is not a public forum.

Users of the school's computer system have no expectation of privacy for use of the school's resources or electronic devices including non-school owned devices while connected to school networks or computer resources.

Software and/or services may not be installed or downloaded on the school's computer system without the prior approval of the director or director's designee.

No employee or agent of the Regional School Board or person or entity contracting with the Regional School Board may download or use any application, including TikTok or WeChat, or access any website developed by ByteDance Ltd. or Tencent Holdings Ltd. (i) on any device or equipment issued, owned, or leased by the Regional School Board, including mobile phones, desktop computers, laptop computers, tablets, or other devices capable of connecting to the Internet.

The failure of any user to follow the terms of this policy or the Technology Use Guidelines may result in loss of computer system privileges, disciplinary action, and/or appropriate legal action. Users of the system agree to indemnify the Regional School Board for any losses, costs, or

damages relating to or arising out of any violation of this policy or the Technology Use Guidelines.

The Regional School Board is not responsible for any information that may be lost, damaged or unavailable when using the computer system or for any information retrieved via the internet. Furthermore, the Regional School Board is not responsible for any unauthorized charges or fees resulting from access to the computer system.

The Regional School Board reviews and amends, if necessary, this policy every two years.

Adopted: September 18, 2014  
Amended: April 18, 2019  
Amended: October 21, 2021  
Amended: April 20, 2023  
Amended: October 19, 2023

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Legal Refs: 18 U.S.C. §§ 1460, 2256.  
47 U.S.C. § 254.

Code of Virginia, 1950, as amended, §§ 2.2-5514.1, 18.2-372, 18.2-374.1:1, 18.2-390, 22.1-23.3, 22.1-70.2 and 22.1-78.

Cross Refs:	Pol 5020	Professional Staff Discipline
	Pol 8002	Student Conduct
	Pol 5011/8000	Prohibition Against Harassment and Retaliation
	Pol 6020	Reproduction and Use of Copyrighted Materials
	Pol 5080	Staff Research and Publishing
	Pol 8032	Vandalism

**ACCEPTABLE COMPUTER SYSTEM USE AGREEMENT  
SCHOOL BOARD EMPLOYEE**

Each employee must sign this Agreement as a condition for using the Maggie L. Walker Governor's School computer system. Read this Agreement carefully before signing.

Prior to signing this Agreement, read Policy No. 2065 and Regulation 2065-R, Acceptable Computer System Use. If you have any questions about this policy or regulation, contact your supervisor or the director.

I understand and agree to abide by the Maggie L. Walker Governor's School Acceptable Computer System Use Policy. I understand that the school may access, monitor, and archive my use of the computer system, including my use of the internet, e-mail, and downloaded material, without prior notice to me. I further understand that should I violate the Acceptable Use Policy or Regulation, my computer system privileges may be revoked, and disciplinary action and/or legal action may be taken against me.