

## MINUTES

The Maggie L. Walker Governor's School for Government & International Studies  
Executive School Board Meeting  
1000 N. Lombardy St., Richmond, VA

**Thursday, September 21, 2023**

**9:04 a.m.**

### **I. Call to Order**

Kenneth Pritchett, Chair of the Maggie L. Walker Governor's School Regional Board, gavelled the meeting to order.

### **II. Moment of Silence**

The Chair called for a moment of silence.

### **III. Pledge of Allegiance**

The Executive School Board and visitors stood and recited the pledge of allegiance.

### **IV. Introductions**

Each member present is listed in alphabetical order by the locality:

Mr. John Wright, *School Board*, Goochland County Public Schools  
Ms. Michelle 'Micky' Ogburn, *School Board*, Henrico County Public Schools  
Ms. Sarah G. Barber, *School Board*, New Kent Public Schools  
Mr. Kenneth Pritchett, *School Board*, Petersburg Public Schools  
Dr. Brian Nichols, **Superintendent**, New Kent Public Schools  
Dr. Michael Cromartie, **Superintendent**, Goochland County Public Schools  
Dr. Robert Lowerre, **Director**, Maggie L. Walker Governor's School  
Ms. Barbara Marshall, **Clerk**, Maggie L. Walker Governor's School  
Mr. Lucas Veale, **Deputy Clerk**, Maggie L. Walker Governor's School

#### **Not in Attendance:**

Ms. Harwood Hall, *School Board*, King & Queen Public Schools

#### **Not Required to be in Attendance:**

Ms. Martha Harris, *School Board*, Charles City Public Schools  
Mr. Steven Neece, *School Board*, Colonial Heights Public Schools  
Ms. Mary Benjamin, *School Board*, Dinwiddie Public Schools  
Ms. Debbie Bailey, *School Board*, Chesterfield County Public Schools  
Mr. Bob May, *School Board*, Hanover County Public Schools  
Ms. Linda Hyslop, *School Board*, Hopewell Public Schools  
Ms. Valarie Ayers, *School Board*, Powhatan County Public Schools  
Mr. Cecil Smith, *School Board*, Prince George Public Schools  
Ms. Mariah White, *School Board*, Richmond Public Schools  
Dr. Dalphine Joppy, **Superintendent**, Charles City Public Schools

Dr. Merv Daugherty, **Superintendent**, Chesterfield County Public Schools  
Ms. Haidee Napier, **Superintendent**, Colonial Heights Public Schools  
Dr. Kari Weston, **Superintendent**, Dinwiddie Public Schools  
Dr. Amy Cashwell, **Superintendent**, Henrico County Public Schools  
Dr. Michael Gill, **Superintendent**, Hanover County Public Schools  
Dr. Melody Hackney, **Superintendent**, Hopewell Public Schools  
Dr. Carol Carter, **Superintendent**, King & Queen Public Schools  
Dr. Tamara Sterling, **Superintendent**, Petersburg Public Schools  
Dr. Beth Teigen, **Superintendent**, Powhatan County Public Schools  
Dr. Lisa Pennycuff, **Superintendent**, Prince George Public Schools  
Mr. Jason Kamras, **Superintendent**, Richmond Public Schools

**Also present:**

Dr. Michael ‘Max’ Smith and Dr. Lisa Williams (late arrival)– MLWGS Administration  
Wendy DeGroat – MLWGS Staff

**V. a. Approval for Henrico Board Member to Participate Remotely**

Policy No. 1020 – Electronic Participation in Meetings from a Remote Location

**I. Quorum Physically Assembled**

- A. The Regional School Board may conduct any meeting wherein the public business is discussed or transacted through electronic communication means if 1) on or before the day of a meeting, a member of the Regional School Board notifies the chair that such member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance or that such member is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter; and 2) **the Regional School Board approves the member’s participation by a majority vote of the members present at the primary or central meeting location.**

No action was needed, and there were no requests for remote participation.

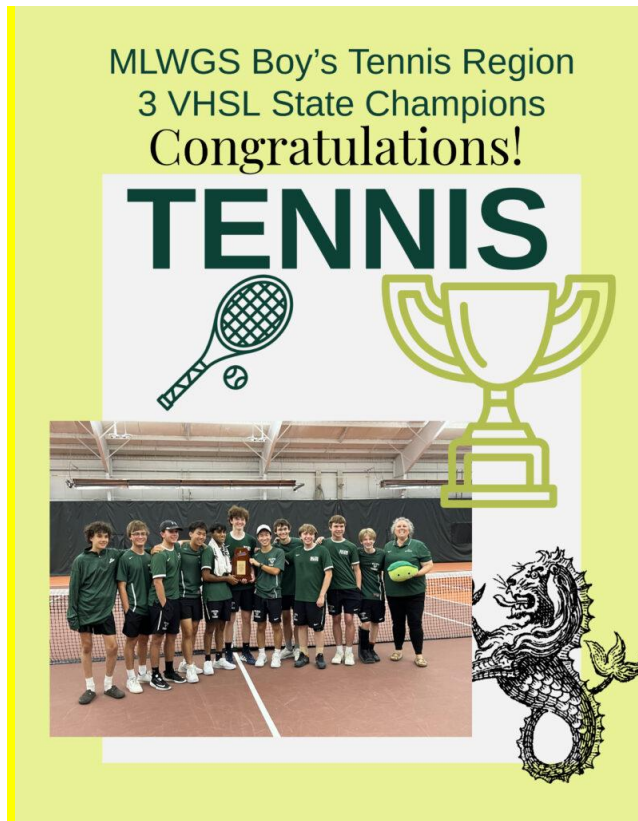
**V. b. Approval of Agenda**

On a motion by Micky Ogburn, seconded by John Wright, the agenda for this meeting was unanimously approved on a voice vote.

**VI. Approval of Minutes**

On a motion by John Wright, seconded by Sarah Barber, the minutes of the regular meeting of August 17, 2023, were unanimously approved on a voice vote.

## VII. Recognitions



Coach Jennifer Todd, the Science Department chair, and players were on hand for recognition of their spring 2023 State championship titles. Bolded names indicate team members on hand for this meeting.

Members of the boy's State Championship team: **Alex Percey** ('24-Henrico), **Ethan Choe** ('24-Goochland), Akshay Pappu ('23), Carson Wang ('23), Christian Walsh ('23), Peter Yanovitch ('26-Chesterfield), Franklin Heyming ('24-Richmond), Ryan Marks ('23), Davis Voelzke ('25-Henrico), Rowan Mueller ('24-Chesterfield), Colston Wisotzki ('25-Richmond), James Bae ('26-Henrico), Henry Walworth ('24-Hanover) and Saket Sambaraju ('26-Henrico). The was coached by Jennifer Todd.



Members of the **undefeated** girl's State Championship team: Anusha Algappan ('25-Hanover), Sunjana Finn ('26-Henrico), Dorothy Heyming ('26-Richmond), Katerine Hollister ('23), Anna Kim ('25-Chesterfield), **Sivani Nemani** ('24-Henrico), **Anna Newell** ('24-Henrico), Naadia Rashid ('23), Martina Ribera ('25-Chesterfield), Sophia Schaffernoth ('26-Henrico), **Aashka Shah** ('24-Henrico), **Wavery Tang** ('24-Chesterfield), **Sruthi Vegunta** ('24-Henrico), and Ella Wiatt ('26-Goochland). The team was coached by Hillary Gawne, Science Department faculty member.

Coach Todd's remarks included that the team members present today were all seniors and stated this would be their last opportunity to be recognized by the school board. She also highlighted that the girl's team was undefeated and was undoubtedly the best team in the greater Richmond area and possibly the best team in the state, but Virginia doesn't play a tournament of champions.

### **VIII. Public Comments**

The Public Information Period shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to make his/her comments. Individuals representing groups will be allotted five (5) minutes.

*No comments were received or presented.*

### **IX. Consent**

On a motion by John Wright, seconded by Sarah Barber, the following consent items were unanimously approved as a slate on a voice vote: September 2023 personnel actions, fiscal status reports of August 31, 2023, and the donations report of August 31, 2023.

## X. Action Items

*None.*

## XI. Director's Report

### A. Verbal Updates

- **Middle School information visits** have begun, virtual and in-person options are available to divisions.
- **College Recruitment visits** have begun for this cycle and will run through the fall. College recruiters visit MLWGS for personal meetings with interested students.
- **Security Corner:** Senior off-campus lunch began September 8, available to students each Friday throughout the year who have completed off-campus lunch forms.
- **Counseling Graduate Student:** This fall our school is hosting a graduate student in the field of school counseling. Mr. Tristan Clodfelter will be partnering with MLWGS counselors and social worker Erin Ortiz during the first semester on Wednesdays, Thursdays, and Fridays. Before providing ongoing individual counseling or facilitating groups, a permission form will be sent home for parent approval. Mr. Clodfelter will participate in classroom guidance or meetings related to the day-to-day activities of the Counseling Office.
- **After-school tutoring and testing labs** are open and run Monday-Thursday weekly until 5 p.m. until the end of the academic year.
- The first **Spirit Week** of the year will take place the week of October 9th, 2023. Each day will have a certain theme, and each of the four classes will compete with one another throughout the week dressing up for each theme and competing in various events.
- **The facility update** was verbally presented by the director which led to a lengthy discussion.

Dr. Lowerre mentioned that while the current climate in the board meeting room was comfortable; however, a few weeks ago, when we had a heatwave, we faced a major issue with our rooftop units. Four to five units were either out of order or in a state of disrepair. Consequently, some classrooms in certain parts of the building recorded temperatures as high as 86 degrees, making them unbearable for teachers and students. As a result, classes had to be relocated to other areas of the building. The power outage that happened during the back-to-school night on Thursday worsened the situation, making it even more challenging. We even considered closing the school due to the severity of the situation.

The problem as stated by Dr. Lowerre is the HVAC system (units) are twenty-five years old now and repair parts are hard to come by. He added, that we received excellent help from Dominion Service Company who worked several hours getting our units back online. They patched them up and we are running now but it is still a situation where we continue to put bandaids on the equipment.

Dr. Lowerre commended the faculty and staff for coping and managing during a miserable situation but their morale was low because of it.

According to the director, difficult decisions will need to be made during the upcoming budget season due to facility needs and disparities in staff salary compensation between MLWGS and other divisions. Unfortunately, much of the budget is already allocated, leaving little room for adjustments. Healthcare costs have risen significantly over the last seven years, making it necessary to seek relief in State funding and adjust tuition rates for divisions. Without making changes, the current situation is unsustainable and could result in faculty leaving MLWGS.

During the October meeting, the director promised to provide initial estimates of the required budget. This information will help board members to report back to their respective boards. Additionally, the director shared that there is approximately \$1.4 million in reserve with the City of Richmond. However, this amount is pending the awaited audits of FY19-FY21, which the director expects to be presented at either the October or November meetings. The auditor is currently trying to track down some paperwork related to a line item of salaries from 2 to 3 years ago. Dr. Lowerre suggested that we may have to move some funds from the reserve to begin the process of replacing an HVAC unit. These units cost approximately \$190,000 per unit for 20 tons. As we replace a unit, we can reuse its parts on the older existing units as needed. However, if we decide to replace a unit today, it will take at least eight months to receive and install the new unit.

When Ms. Ogburn inquired about past equipment malfunctions, the director replied that the current situation was unprecedented. He explained that the system's programming was designed to shut down at high temperatures to avoid complete destruction, but this caused issues for multiple units during the recent heat wave.

Ms. Barber inquired about the school's maintenance plan for aging equipment. Dr. Smith responded by mentioning that a capital improvement plan was approved by the board five years ago, but unfortunately, it remains unfunded. In response to Ms. Ogburn's earlier question, Dr. Smith explained that repairs are typically funded through the operating budget, which amounts to approximately \$80,000-\$120,000 per year for maintenance. He also explained that the recent equipment failures during a particularly hot spell were not uncommon, and during such failures, the remaining units have to work harder to compensate for the down units. However, this compensation can sometimes cause the other units to fail as well, resulting in a chain reaction.

Ms. Ogburn gave an example of how a neighborhood uses a special assessment to make an improvement, where everyone pays a proportional amount. Is this a solution worth considering to solve the current issue? Mr. Wright's opinion on the suggestion is that a special assessment is something that would need to be carefully considered. Having a special assessment over a period of years would make it harder to convince people in his division to support compared to a one-time assessment. People may be skeptical that it would ever be reduced or eliminated. Once it's included in the budget on an annual basis, it becomes a burden for the local division and becomes difficult to manage. Therefore, he thinks a one-time assessment would be more feasible. However, he understands Ms. Ogburn's suggestion. Based on his experience in replacing 10-12 units each year, there would be a large deposit of around 50% required with a lead time of approximately 28-38 weeks. Although there may be other brands with a quicker turnaround, technicians may not be familiar with them. Due to the long lead time, it's important to find stop-gap solutions so that complete failure can be avoided. He suggested using small room units if necessary during the long lead time.

During the conversation, Mr. Wright asked if we were having any problems with the heating system. Dr. Smith replied that there have been fewer issues but we still run into problems due to our use of a variable air volume (VAV) system. Essentially, each room's airflow passes over a system of heated coils, similar to a toaster. The issue arises when parts for the VAV system are needed, as they are becoming increasingly difficult to find due to the system's age. We can no longer purchase coils individually, as we have to buy the entire unit which is quite expensive. Mr. Wright acknowledged that this is a unique issue and suggested that we look into budgeting and other possible solutions to get us on the right path.

Dr. Lowerre shared his thoughts, referring back to Dr. Smith's previous statements. He mentioned that Maggie Walker's capital improvement plan is only funded through the operating budget, while other divisions have plans that are funded through sources like meal taxes. As a regional school, we are part of your district, and your children's test scores and daily membership affect your divisions. However, it seems that some people forget this, as shown when only one division (Richmond) appropriated a portion of the federal COVID funds received for Maggie Walker. Over the last seven years, when advocating with the State (including secretaries, delegates, and top DOE people who used to be on this board and understand the issue), the director consistently received the response that State funds are sent to the localities based on memberships, and we should be receiving a share from them, but we are not. Although the amount of money we need to fix our problems is relatively small compared to schools around us with renovations or new buildings, it is a viable and fixable solution if we have the support of your local boards and supervisors, proportionally to the number of students here. Dr. Lowerre believes our board members can convey this point to their boards so we can get our salaries in line or fix building issues because these are your kids, not just our problems. If we can shift our way of thinking, some of those other issues will be easier to address. Dr. Lowerre also expressed concern about some board members retiring and losing their institutional knowledge and would like to get some actions rolling soon.

Ms. Ogburn suggested organizing an informational session for each appropriating board, with important stakeholders in attendance (such as directors, assistant directors, local board members, and superintendents), to discuss the needs of the program. Mr. Wright agreed with the idea and suggested that the language to be used should be inclusive of partner divisions, as everyone is responsible for outcomes. Mr. Pritchett also approved of the suggestion. Ms. Ogburn mentioned that regional programs don't get enough attention from the appropriating boards. Dr. Lowerre suggested involving students in local advocacy because they humanize the program while delivering a positive message.

Concluding the discussion, Ms. Barber shared that her division covers the tuition fees for Maggie Walker from their operating budget and not their capital improvement fund. Dr. Lowerre suggested presenting two targets, one for operating expenses (tuition) and the other for capital improvement, which would allow for the possibility of using a portion of the local capital improvement funds for repairs. This was seen as an ideal situation. Ms. Ogburn supported the idea and Mr. Wright added that it would be a good way to present the information to the board of supervisors and help them understand. He also suggested making this a recurring goal every year.

## ***B. Coming Events***

### **September 21, 2023, through October 19, 2023, Coming Events**

Thursday, September 21 <sup>st</sup>	<b>Executive School Board Meeting, 9:00 am, MLWGS Room 153</b>
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Friday, September 22 <sup>nd</sup>	Senior Seminar Class Field Trip, Canoe Trip on the James River
Monday, September 25 <sup>th</sup>	<b>Holiday - CLOSED</b>
Thursday, September 28 <sup>th</sup>	College Regional Admissions Event for UGA and Georgia Tech, 6:00 pm, MLWGS Auditorium
	St. Mary's HS Fair, 6:00 pm
Friday, September 29 <sup>th</sup>	VACEG Meeting, VA Dept. of Education, 8:00 am – 3:00 pm, Rm 153
	Hispanic Heritage Musical Program (Assembly) 12:20 pm, Auditorium
Monday, October 2 <sup>nd</sup>	Chesterfield School Fair at Clover Hill HS, 6:30 pm
Thursday, October 5 <sup>th</sup>	Finance Committee Meeting, 8:30 am, Virtual
	Chesterfield School Fair at Meadowbrook HS, 6:30 pm
Friday, October 6 <sup>th</sup>	Staff Flu Shots, 11:30 am – 1:00 pm, Clinic
	Orchestra and Chorus Fall Concerts, 7:00 pm, Auditorium
Monday, October 9 <sup>th</sup>	Powhatan MS Visit, 5:00 pm
	Henrico VIRTUAL High School Fair, 5:00 pm
Tuesday, October 10 <sup>th</sup>	Planning Committee Meeting, 10:00 am, Room 153
Friday, October 13 <sup>th</sup>	Field Day for students, 12:30 pm – 3:10 pm
	Fall Band Concert, 7:00 pm, Auditorium
Saturday, October 14 <sup>th</sup>	Mech Tech Dragons (Robotics) Sponsored STEM Day for Middle Schoolers, 9:00 am, MLWGS
	Homecoming Dance, 7:00 pm, MLWGS
Tuesday, October 17 <sup>th</sup>	End of Q1
Thursday, October 19 <sup>th</sup>	<b>Regional School Board Meeting, 9:00 am, MLWGS Room 153</b>
	Hopewell HS Fair at Carter Woodson MS, time TDB

### ***C. 2024-2025 Division Enrollment Planning***

As MLWGS begins the planning process for the next school term as directed by policy adopted May 18, 2000, amended December 18, 2014, December 17, 2015, and October 15, 2020, it annually seeks this slot commitment statement from participating divisions.

Letters will be provided for participating school divisions at the October meeting for their 2024-2025 student enrollment commitment. Note that each letter should be executed by the division superintendent and school board member and returned to MLWGS by December 1, 2023.

### ***D. School Advisory Council (SAC) 2023-24 Membership***

Membership notice of the 2023-24 School Advisory Council may consist of parents, staff, and students of MLWGS, corporate and community members, higher education representatives, school administrators, and gifted program specialists. This notice is provided for board information at this time and will be resubmitted in January for approval at the reorganization meeting. SAC is the only board committee that coincides with the academic year and not the calendar year.



## 2023-2024 SAC MEMBERS

- Julie Solomon, Chesterfield, Chair
- Bethany Brady Spalding, PTSA, Vice-Chair
- Dr. Christine Anderson, faculty, Secretary
- Sam Ulmschneider faculty, Historian
- Jill Bowman, Chesterfield, PTSA
- Afrikka Ennis, Chesterfield, PTSA
- Laura McCoy, Henrico, PTSA
- Ed Coleman, faculty liason
- Joy Cobb, faculty
- TBD, Junior Representative
- TBD, Junior Representative
- Isabella Kenney, Senior Rep
- Imran Aly Rassiwalla, Senior Rep
- Karen Smith-Will, director's appointee (Hanover)
- Dr. Lisa Williams, administration, director's appointee
- Matthew Carter, alumni, director's appointee
- Lynn Pleveich, Richmond, Planning Committee

Added the week of September 18<sup>th</sup>, Hillary Gawne, faculty

### ***E. New Student Club Proposal 2023-24***

Provided for board information: the following was vetted by Paige Hawkins, AD, and operating as a new club this year:

<b>Club Name</b>	<b>Sponsor</b>	<b>Stipend</b>
Portrait Magazine Club	Kara Love	4 hrs. Comp Time

Community Purpose and Goal:

Maggie Walker is a diverse and engaged school. We celebrate this diversity and engagement through student publications at Maggie Walker, from capturing incredible sports moments and writing opinion columns on the Jabberwock to fashion and design on Fringe. However, after bingeing TV shows, watching movies on HBO, and listening to new albums over quarantine, we found an opportunity while relating to many classmates. Everyone loves pop culture and has their own opinions on it. Was Spider-Man: No Way Home worth the watch? Where is the best coffee shop near Maggie Walker? What did you think of the new Euphoria episode? These questions are left unanswered and unpublished.

Through creating a new, engaging Maggie Walker publication, we believe that everyone can come together discussing movies, TV shows, local restaurants, and music to bring Maggie Walker's diversity to life.

## **XII. Unfinished Business**

Strategic Plan update – the matrix provided to the RSB is located at the end of these minutes.

The director advised there have been a few updates since August and advised members to read the document. Dr. Lowerre advised that next fall we should start working on developing a new

strategic plan and noted that areas in the current plan where we have not made a lot of progress (at the bottom of the report) are items dealing with capital improvement.

**XIII. Materials for Board Review and/or Discussion**

**a. Policy and Regulation Proposals (*First Read-Resubmitted from August as Placeholder*)**

The following are re-submitted (first submitted in August) to the Regional School Board for first read and review.

Policy #		Name	New/Amended	Actions
<b>Final</b>	<b>RL</b>	<b>Foundations</b>		
		<b>School Board Governance</b>		
	<u>1000</u>	School Board Powers and Duties	Amended	Reflects amended Code: 1) specialized support positions, 2) back-to-school nights, 3) SNAP information and free and reduced meals application, changes the amount of notice required before public hearings (this bullet may not apply to MW-committee review). SNAP use forms must be updated annually. Also includes legal reference updates
	<u>1001</u>	Conflict of Interests and Disclosure of Economic Interests	Amended	COIA training update Also speaks to provisions regarding gifts from foreign dignitaries.
	<u>1005</u>	School Board Member In-Service Activities	<b>NEW</b>	Amended Code but highly edited to read that activity will occur in the home division
	<u>1012</u>	School Board Committees	Amended	Superintendents, finance and planning committees are listed in the constitution so removing from this policy. Policy and cross-references updated.
	<u>1012.a</u>	Advisory Committees to the School Board	Amended	Updates cross-references.
	<u>1012.b</u>	Policy Steering Committee	Amended	Updated to align with new policy 1020.1

	<a href="#"><u>1012.c</u></a>	Finance Committee	NEW	Created to compliment new policy 1020.1
	<a href="#"><u>1012.d</u></a>	Wellness Committee	NEW	Created to compliment new policy 1020.1
	<a href="#"><u>1013</u></a>	Notification of Meetings	Amended	Update cross-references.
	<a href="#"><u>1019</u></a>	Minutes	Amended	Update cross-references.
	<a href="#"><u>1020</u></a>	Electronic Participation in Regional School Board Meetings from Remote Locations	Amended	Policy title updated. Cross references updated.
	<a href="#"><u>1020.1</u></a>	Electronic Participation in Committee Meetings from Remote Locations	NEW	The committee consensus was to apply this policy to SAC and Wellness only as an advisory. Other committees are stipulated in the school constitution.
	<a href="#"><u>1022</u></a>	Regular Board Meetings	Amended	Update cross-references.
	<a href="#"><u>1025</u></a>	Voting Method	Amended	Update cross-references
	<a href="#"><u>1030</u></a>	Admission of Students	Reviewed – no change	Updates do not apply to MW. Policy reviewed but not changed.
	<a href="#"><u>1033</u></a>	Admission of Homeless Students	Reviewed – no change	Does not apply to MLWGS, this section not added to policy. Va code was amended to expand the definition of homeless to include students impacted by domestic violence
		<b>Administration</b>		
	<a href="#"><u>2006</u></a>	Appointment and Term of the Director	Amended	Legal references update. Do we consider the 3 paragraphs related to BOE appointing a director if the RSB cannot?
	<a href="#"><u>2007</u></a>	Qualifications and Duties for the Director	Amended	Code of Va updated regarding critical shortage areas. Must designate a school safety official.
	<a href="#"><u>2018</u></a>	Communicable Diseases	Amended	Updated Code. Cross and legal references are also updated.
	<a href="#"><u>2020</u></a>	School Crisis, Emergency Management and Medical Emergency Response Plan	Amended	Updated code - the director must designate a school safety official and provide information to VCSCS. Cross-reference update.

	<a href="#"><u>2023</u></a>	Threat Assessment Teams	Amended	Requires new threat assessment team members to get training. All members must get refresher training every three years. Cross-references updated.
	<a href="#"><u>2050</u></a>	Distribution of Information/Materials	Amended	Policy and cross-references updated.
	<a href="#"><u>2050-R</u></a>	Regulation for the Distribution of Information Materials to Students and Staff	Reviewed	Reviewed with no updates.
	<a href="#"><u>2065/3045</u></a>	Acceptable Computer System Use	Amended	Reflects enactment of new code. Restricts applications that can be accessed or downloaded to include TikTok and WeChat.
	<a href="#"><u>2065-R</u></a>	Technology Use Guidelines	Amended	Includes new restrictions related to applications in Guidelines
		<b>Instruction</b>		
	<a href="#"><u>3003.1</u></a>	The Virginia Assessment Program and Graduation Requirements	Amended	Enacted code of VA with special rules for students whose parents must move due to orders under Titles 22 or 50 of the US Code. Requires (if it applies to MW) waiving specific courses required for graduation.
	<a href="#"><u>3003.8</u></a> <a href="#"><u>Web link</u></a>	Off-Site Instruction and Virtual Courses	<b>DELETE</b>	This is a duplicate of Policy 3031
	<a href="#"><u>3009</u></a>	Testing Programs	Amended	Amendment to VA Code. Parents, teachers and school leaders are provided with SOL assessment results as soon as practicable.
	<a href="#"><u>3016</u></a>	Advanced Placement Classes	Reviewed	Reviewed by the VSBA but not revised. Requires regulation.
	<a href="#"><u>3016-R</u></a>	Guidelines Pertaining to Honors or Advanced Placement Courses	<b>NEW</b>	Similar to CCPS #P7-08-005-R
	<a href="#"><u>3018</u></a>	Acceleration	Reviewed	Reviewed by the VSBA but not revised. Requires regulation.

	<a href="#"><u>3018-R</u></a>	Acceleration Grading	<b>NEW</b>	This is a blend of CCPS and Henrico Regulation
	<a href="#"><u>3030</u></a>	Home Instruction	Amended	Updated code. Cross-reference added.
	<a href="#"><u>3031</u></a>	<del>Off-Site Instruction</del> and Virtual Courses	Amended	Title change. Amended title and content for Virtual Course. Neither Henrico or CCPS have this policy. CCPS has Alternative Instructional Options #3050. Also looked at Goochland. This policy requires regulation. See 3031-R
	<a href="#"><u>3031-R</u></a>	Regulation: Selection, Implementation and Evaluation of Instructional Methods	<b>NEW</b>	Developed from CCPS
	<a href="#"><u>3045/2065</u></a>	Acceptable Computer System Use	Amended	Reflects enactment of new code. Restricts applications that can be accessed or downloaded to include TikTok and WeChat.
	<a href="#"><u>3045-R</u></a>	Technology Use Guidelines	Amended	Includes new restrictions related to applications in Guidelines
		<b>Student Services</b>		
	<a href="#"><u>4009</u></a>	Drugs in School	Amended	Policy revised to reflect content of legal references.
	<a href="#"><u>4020</u></a>	Student Immunizations	Amended	Amended Code. Changes language from nurse practitioner to advanced practice registered nurse.
	<a href="#"><u>4075</u></a>	Student Wellness	Amended	Personnel title changes in policy
	<a href="#"><u>4077/5091/6009.1</u></a>	Tobacco Products and Nicotine Vapor Products	Amended	Cross references updated.
	<a href="#"><u>4077-R</u></a>	Regulation on Tobacco Products and Nicotine Vapor Products	Amended	Cross references updated.
	<a href="#"><u>4095</u></a>	Administering Medicines to Students	Amended	Amended Code of VA. Requires a regulation.
	<a href="#"><u>4095-P</u></a>	Procedures for the Administration of Medicines to Students	Amended	Minor grammatical corrections
		<b>Human Resources</b>		

	<a href="#"><u>5000.3</u></a>	Staff Health	Amended	Amended Code. Changes wording of nurse practitioner to advanced practice registered nurse.
	<a href="#"><u>5004</u></a>	Professional Staff	Amended	Amended Code. The director can request the BOE to extend a teacher's 3-year provisional license accompanied by satisfactory performance evaluations for each year that the teacher was employed.
	<a href="#"><u>5016</u></a>	Supplemental Pay	Amended	This is identical to 7034 which was updated and approved in April 2023. VSBA reviewed but not revised.
	<a href="#"><u>5016.3</u></a>	Gifted Endorsement Stipend Add-on	<b>NEW</b>	Codifying in policy from employment contracts
	<a href="#"><u>5030</u></a>	Professional Staff Development	Amended	Updated Code. <b>Addresses training on management of student conduct and secure test violations.</b> Training must be from a list provided by DOE or an alternative. Teachers can't be required to get this training more than once every 5 years. <b>Each school board must report to the BOE &amp; Gen Assembly by Oct 1, 2023 on the frequency with which each teacher participates in required training.</b>
	<a href="#"><u>5065-R1</u></a>	Sick Leave	Amended/Not by VSBA	Committee should consider language to address what happens when one moves from f/t to p/t on sick leave. 2 categories of p/t= .5> and <.5. Under Item C - #11 doesn't apply anymore since front-loaded time. Under Item C-#1 pro-rated statement for those hired

				mid-year. C-#III-IV – delete. D – delete. Add a statement of accepting transferred sick leave for p/t? ALSO, discuss freezing sick-leave buy-out rate which is based on the sub rate.
	<a href="#">5065-R10.2</a>	Unpaid Leave for Living Organ Donors	<b>NEW</b>	<b>SB 1086 Organ Donation leave.</b> Requires all employers of more than 50 employees to give up to 60 days of unpaid leave for organ donation leave per calendar year
	<a href="#">5074</a>	Effect of Criminal Conviction or Founded Complaint of Child Abuse or Neglect	Amended	Amended Code. List of offenses expanded to include sexual molestation physical or sexual abuse or rape of a child.
	<a href="#">5091/4077/6009.1</a>	Tobacco Products and Nicotine Vapor Products	Amended	Cross references updated.
	<a href="#">5091-R</a>	Regulation on Tobacco Products and Nicotine Vapor Products	Amended	No changes made.
	<a href="#">5100</a>	Substitute Teachers	Amended	<b>Title Change.</b> Policy updated to reflect Acts 2023. Legal and cross-references updated.
		<b>Community Relations</b>		
	<a href="#">6000.1</a>	Rights and Responsibilities	Amended	FOIA requires that the information in this Exhibit is made available to the public on request and that a link <b>to the information is posted on homepage of the School Board’s website (Specifically on Home Page)</b>
	<a href="#">6009.1/4077/5091</a>	Tobacco Products and Nicotine Vapor Products	Amended	Cross references updated.
	<a href="#">6009.1-R</a>	Regulation on Tobacco Products and	Amended	No changes made.

		Nicotine Vapor Products		
		<b>Finance &amp; Operations</b>		
	<u>7003</u>	Annual Budget	Amended	Updated code, changes public notice from ten to seven days.
	<u>7006</u>	Food Services	Amended	Amended Code but may not apply to MW. Speaks to online forms for the National School Lunch Program -does not apply to MLWGS. Cross references updated.
	<u>7006-R</u>	MLWGS Meal Credit Program	Amended	Reviewed with only grammatical changes. New application form is included.
	<u>7013</u>	Commercial, Promotional and Corporate Sponsorships and Partnerships	Amended	Amended Code to include solicitation of listed offenses.
	<u>7014.1</u>	Purchasing Procedures	Amended	Updated code. Cross references are also updated.
		<b>Student Conduct</b>		
	<u>8002</u>	Student Conduct	Amended	Amended Code of VA regarding notification of bullying allegations and notification by the director when conduct is likely to result in suspension
	<u>8002.2</u>	Standards of Student Conduct Violations and Consequences	Amended	Updates to match student handbook pgs 34-43
	<u>8003</u>	Compulsory Attendance	Amended	Legal references updated. The director is required to create of list of children who are not enrolled or exempt from school attendance. After committee review, this section may be eliminated.
	<u>8090</u>	Student Suspension/Expulsion	Amended	Amended Code of VA, minor language change.
	<u>8090-P</u>	Procedure for Student Suspension/Expulsion	Amended	Minor grammatical changes.



A request for approval of policy and procedure updates will be requested at the board's October meeting.

**b. International Trip Proposal – Kerry Sheppard, London April 2-April 9, 2024 (*First Read*)**

This will be a trip arranged for the Senior Seminar course entitled “The Evolution of London” that will experience London and Windsor.

Students will be able to augment their knowledge of the development of London over time. This will be accomplished via visiting key sites, museums, and guest lecturers.

A maximum number of students = 10.

The chaperones are Kerry Sheppard (English), and TBD.

Estimate per Student Cost: \$2,000 (approximately) with an additional subsidy for each student from the GS Foundation.

A request for approval of this trip proposal to London, 2024, will be requested at the board's October meeting.

**c. International Trip Proposal – Nakita Lee, London, Paris, Madrid June-July 2024 (*First Read*)**

Purpose: To enhance students' understanding of, and engagement with, diversity, equity, inclusion, and belonging, all of which align with the goals of our school's strategic plan. The various sites and cities coincide with both cycles of Global Studies and will provide students with experiential learning in addition to the depth of information learned in their classes. The trip is not limited to historic sites but will also include dialogue with tour guides and engagement with the community to gain deeper insight into the local culture and build a broader network.

A maximum number of students = 24-29

Additional chaperones: Joy Cobb, Dr. Lisa Williams, and Robinette Cross

**Activities in London:**

Students will be able to experience an Afro-Caribbean cultural hub that embodies both change and continuity as well as visit Black Cultural Archives and the Sugar Slavery Tour.

**Activities in Paris:**

Students will participate in a Black Paris-themed walking tour with a visit to Little Africa, a neighborhood with African markets.

**Activities in Madrid:**

Students will be able to participate in activities and tours to understand the impact of Moorish, Muslim, Jewish, and Christian influences in Madrid and Toledo.

Estimate Per Student Cost: \$5,629 (approximately) but students will be conducting multiple fundraisers to offset the costs.

A request for approval of this trip proposal to London, Paris, and Madrid in 2024, will be requested at the board's October meeting.

**d. International Trip Proposal – Ruth Bradner, Costa Rica March 29-April 4, 2024 (*First Read*)**

The immersion of students in the Spanish language and culture of Central America will enable them to become more proficient linguistically and understand the richness of diverse cultures. In addition, students will make meaningful connections based on knowledge from their science classes.

The eight-day educational trip will provide students the unique opportunity to explore and observe different ecosystems and conversation efforts in four provinces in Costa Rica. The areas to be visited are Guanacaste, Arenal, Sarapiquí, and San José. The tour includes participation in cultural activities (cuisine lessons, speaking with locals, interacting with students at a high school, making crafts, etc.) and visits to rainforests, sustainable farms, local markets, thermal springs, lakes, rivers, and a pineapple plantation.

Number of students = 6-18.

Additional chaperones TBD.

Estimate per Student Cost: \$3,889 (approximately).

A request for approval of this trip proposal to Costa Rica in 2024, will be requested at the board's October meeting.

**e. International Trip Proposal – Dan Brown, Ireland March 28-April 4, 2024 (*First Read*)**

This will be a trip arranged for AP Comparative Government.

Purpose: A six-night trip to Dublin, Ireland, and Belfast, Northern Ireland. The emphasis will be on key themes of AP Comparative Government including the functioning of Parliamentary Governments, Coordination between supranational organizations (European Union) with non-member Nations (United Kingdom), as well as the theme of Political Cleavages as represented in Northern Ireland "Troubles". The trip will include not only visiting historic sites and government buildings but will enable students to engage in Q and A with politicians as well as participants in critical political events.

A maximum number of students = 14.

Additional chaperone: David Bortz

**Activities in Dublin:**

Tour of Lord Mayors House, Tour of Irish Parliament, Kilmoanhoam Gaol, St. Patrick's Cathedral, Dublin Castle, and Christ Church Cathedral.

**Activities in Belfast:**

Day Tour, Titanic Museum, and Tour of Northern Ireland Assembly.

Estimate Per Student Cost: \$2,975 (maximum) but an additional subsidy for each student to be requested from the GS Foundation.

A request for approval of this trip proposal to Ireland in 2024, will be requested at the board's October meeting.

**XIV. Information**

- MLWGS Bhangra Club wins 1<sup>st</sup> Place at Festival of India
- Fine Arts Chair, Jeff Hall, has three pieces accepted to the 2023 Virginia Artist Juried Exhibition

**XV. New Business**

None.

**XVI. Announcements**

None.

**XVII. Adjournment of Regular Meeting**

On a motion by John Wright, seconded by Sarah Barber, the meeting was adjourned at approximately 9:55 am.

**Next Meeting – Regional School Board**

October 19, 2023, at 9:00 am. Location: MLWGS Campus, Room 153 804-354-6800 x2190.

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Kenneth Pritchett, Chair

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Robert Lowerre, Ph.D., Director

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Minutes Recorded by:  
Barbara Marshall, Regional Board Clerk

MLWGS 2020-2025 STRATEGIC PLAN GOALS/OBJECTIVES/ACTION STEPS

DATE: September 21, 2023

Blue Text = Updates

Green = Completed

GOAL 1	MAGGIE L. WALKER GOVERNOR'S SCHOOL WILL CREATE A WELCOMING AND RESPONSIVE ENVIRONMENT THAT CELEBRATES AND REFLECTS THE DIVERSITY OF THE SCHOOL DISTRICTS WE SERVE AND FOSTERS A SENSE OF BELONGING FOR ALL.	Responsible Party	Measurement	Year to begin Implementation	Cost to Budget
OBJ 1.1	MLWGS will engage and educate our school districts about the opportunities available to them in our learning environment.			2020	
1.1.2	Develop and enhance relationships with districts, schools, administrators, counselors, teachers, parents, and potential students.	Administration, Counseling, Faculty	We are establishing relationships with local administrators through outreach. A middle school counselor day took place in September of 2022. Dare to be a Dragon Day took place for 5 <sup>th</sup> grade students in April 2023. We have hired a Coordinator for Strategic Engagement who will assist in implementing strategies for increased community outreach.		
OBJ 1.2	MLWGS will create an environment that provides a sense of belonging and fosters student and family engagement.				
1.2.1	Examine and eliminate structural barriers that prevent students from availing themselves of all the opportunities at MLWGS.	Planning Committee, Administration, Foundation	Fall Festival begins before the end of the school day to eliminate the barrier of transportation. Also, SAC conducted a student survey during Fall Festival to determine ways		

			to eliminate barriers related to accessing and participating in activities		
1.2.2	<b>Access to wraparound services (Identify and fill gaps in student mental health and wellness programs)</b>	School Counseling	A Full-time School Social Worker has been hired. Professional Development efforts for 2023 will focus on wellness and mindfulness.		
1.2.3	<b>Review and reform policies and procedures that impede inclusion (e.g. mental health intake, bathroom policies, club and extra-curricular policies)</b>	Counseling, Administration, AD, School Board	Bathroom policies have been addressed.		
1.2.4	<b>Enhance communications to make sure students have knowledge of and are able to seek resources</b>	Counseling	The Counseling Department has sent out multiple messages regarding mental health resources as well as holding parent training sessions.		
1.2.5	<b>Facilitate student input and feedback</b>	Administration, Counseling	Surveys completed by SAC and VSCS. New Outreach Coordinator will facilitate new surveys.		
1.2.6	<b>Analyze and strengthen the student onboarding process to prepare accepted students for the MLWGS experience</b>	Counseling	Freshman Orientation is being studied as well as the process for registering for classes. Piloting Dragon Dialogues. The Walker Way Welcome Day was implemented in August 2022 and will happen again in 2023.		
1.2.7	<b>Equip faculty with tools to foster an inclusive environment</b>	Administration, External Trainers	Year one of Cultural Competency PD has been completed. Year two has also been completed culminating in a full-day of PD on belonging led by a DEI expert. Year Three will		

			include resources and activities on equity and inclusion.		
<b>OBJ 1.3</b>	<b>MLWGS will codevelop a plan with its districts to increase enrollment of historically underserved populations.</b>				
1.3.1	In compliance with FY 2021 Budget Item 145, C-27,l, the school will work with the partner districts to collect application and admission data to be used to support a plan to increase the percentage of historically underserved populations at MLWGS.	Dr. Lowerre	We have been working with districts to improve access for underserved minorities. Significant improvement has been made this year. RSB approved removal of Achievement Test as part of admissions process.		
<b>OBJ. 1.4</b>	<b>MLWGS will develop a strategy to increase the demographic diversity of our faculty and staff.</b>				
1.4.1	Examine barriers to hiring and retaining diverse faculty.	Dr. Lowerre, Dr. Williams,	Recruitment sub-committee has been created. A focused effort has been made to recruit minority faculty and staff candidates.		
1.4.2	Strengthen professional development resources for faculty.	Dr. Williams, Dr. Lowerre, Mr. Smith	Comprehensive PD has begun with positive feedback from staff.		
1.4.3	Develop hiring strategy.	Leadership Team	We have actively targeted HBCUs and other colleges with information about employment openings.		
1.4.4	Develop outreach program for recruiting teachers from multiple districts and education graduate schools.	Dr. Lowerre	We have actively targeted HBCUs and other colleges with information about employment openings.		

GOAL 2	MAGGIE L. WALKER GOVERNOR'S SCHOOL WILL ENGAGE STUDENTS WITH INNOVATIVE CURRICULA AND RESPONSIVE INSTRUCTION THAT FOCUSES ON STUDENT-CENTERED EXPERIENTIAL LEARNING. INSTRUCTION WILL BE INTERDISCIPLINARY AND ENRICHED BY LOCAL AND GLOBAL CONNECTEDNESS.	Responsible Party	Measurement	Year to begin Implementation	Cost to Budget
	<b>OBJ 2.1</b>			2020-2021	
	Students will engage in exciting distinctive courses that are designed to deepen students interest.				
2.1.1	Encourage a collaborative environment for ongoing innovation of all course offerings.	Admin, School Counseling	New classes have been offered and recommended for future years		
2.1.2	Expand dual enrollment course offerings and include courses through additional university partners.	Dr. Lowerre	Meetings with VCU are ongoing and we have established a strong dual enrollment program.		
2.1.3	Investigate offering courses with comparatively smaller student enrollment.	Admin and School counseling	We allowed classes to “make” this year with lower enrollments.		
2.1.4	Expand the menu of teacher-created courses that center on experiential learning, interdisciplinary and global awareness.	Admin and Department Chairs	New Seminar courses are being offered including ones that target undertaught areas. Several new courses have been added to the Course Catalog.		
2.1.5	Expand student enrollment in SGC's and teacher-developed courses.	Dr. Lowerre	New Courses have been taken to the Planning Committee and the RSB.		
2.1.6	Augment opportunities for student travel and beyond-the-classroom experiences.	Leadership Team	A partnership with a French school has been established. We have also entered into an exchange program with a school in Germany.		
2.1.7	Develop a reimagined FIRC course to equip freshmen to succeed at MLWGS	Dr. Lowerre and Culture Sub-Committee	A sub-committee has been formed to review FIRC and re-imagine the freshman experience.		

<b>OBJ 2.2</b>	<b>Teachers will provide engaging, student-centered instruction.</b>				
2.2.1	Encourage teachers to enhance student engagement, embed community engagement, and integrate instructional technology within their curricula.	Leadership Team, Tech Integrators	Following the COVID pandemic, a renewed effort to assess and implement student-centered learning strategies has been taking place.		
2.2.2	Provide opportunities for teachers to participate in training and collegial discussions about enhancing student engagement, embedding community engagement, and integrating instructional technology within their curricula.	Admin	Departments have been reaching out to the community to bring in alumni and others to enhance instruction and learning.		
2.2.3	Incentivize teachers to enhance student engagement, embed community engagement, and integrate instructional technology within their curricula.	Admin			
<b>GOAL 3</b>	<b>MAGGIE L. WALER GOVERNOR'S SCHOOL WILL BE A SAFE SCHOOL WITH EFFECTIVE MANAGEMENT OF RESOURCES.</b>	<b>Responsible Party</b>	<b>Measure-Ment</b>	<b>Year to begin Implemen-tation</b>	<b>Cost to Budget</b>
<b>OBJ 3.1</b>	<b>Create and fund a ten-year capital improvement plan.</b>			<b>2023</b>	
3.1.1	Conduct a needs assessment of future needs for the facility and technology.	Facilities and Technology	Project is underway		
3.1.2	Forecast ten-year costs.	Facilities and Technology			
<b>OBJ 3.2</b>	<b>Create a better experience for students, teachers, and parents through available software solutions.</b>			<b>2021</b>	
3.1.3	Implemental funding mechanism separate from the operating budget.	Mr. Smith			
3.2.1	Purchase of on-line teacher receipting program.	Ms. Hoover; Ms. Charity			
3.2.2	Implement field trip request and tracking software.	Mr. Smith	Working to automate forms		
3.2.3	Integrate field trip software with student information system.	Mr. Bortz			
3.2.4	Reduce student fees.	Leadership Team	We have reduced fees where we could, but many of the fees are simply pass-through accounts.		
3.2.5	Incentivize the use of current on-line payment systems.	Dr. Lowerre	Budgeted and Completed.		



<b>OBJ 3.3</b>	<b>Enhance our safe school environment.</b>			<b>2020</b>	
3.3.1	Implement an annual climate survey.	Dr. Lowerre	Participation in the Virginia School Climate Survey. Jan 2022		
3.3.2	Complete a full revision of the safety/crisis plan.	Mr. Smith	Completed Fall 2021		
3.3.3	Further develop relations with local fire, police, and EMS in order to incorporate best practices and facilitate external audits.	Mr. Jordan	Completed Fall 2021		
3.3.4	Train faculty on cyber security and teaching digital literacy.	Library and Technology	New training regarding AI and ChatGBT has been offered.		
<b>OBJ 3.4</b>	<b>Transition the fiscal expectations of MLWGS to a new fiscal agent.</b>			<b>2022</b>	
3.4.1	Research options for future fiscal processing.	Mr. Smith	Discussions have taken place with the superintendents.		
3.4.2	Secure board approval for a new fiscal agent.	Dr. Lowerre	Discussions have begun		
3.4.3	Create a transition plan.	Ms. Hoover			