## **CIVIL LEAVE**

Leave of absence, with pay, may be granted to an employee to serve on a jury or to attend court on a matter relating to the school as a witness under subpoena.

In a case not involving the employee in their capacity as a Regional School Board employee, the employee shall not be granted court appearance leave; however, the time may be charged to personal leave, vacation leave, or leave without pay.

Adopted: September 18, 2014 Amended: October 15, 2020 Amended: September 19, 2024

Legal Ref: Code of Virginia, 1950, as amended, §§22.1-70, 22.1-78

Cross Ref:

Pol 5065 Staff Leave and Absences

Reg 5065- R2 Personal Leave Reg 5065-R3 Vacation Leave