

**EVALUATION OF SUPPORT STAFF**

Every employee of the Maggie L Walker Governor’s School Regional Board is evaluated on a regular basis.

The executive director ensures that cooperatively developed procedures for support staff evaluations are implemented within the school. The results of the evaluation shall be in writing, dated and signed by the evaluator and the person being evaluated, with one copy going to the personnel file and one copy to the employee.

The primary purposes of evaluation and assistance are:

- to optimize student learning and growth;
- to contribute to the successful achievement of the goals and objectives of the school’s educational and strategic plans;
- to provide a basis for leadership improvement through productive performance appraisal and professional growth;
- to implement a performance evaluation system that promotes a positive working environment and continuous communication between the employee and the evaluator that promotes continuous professional growth, leadership effectiveness, improvement of overall job performance and improved student outcomes; and
- to promote self-growth, instructional effectiveness, and improvement of overall professional performance.

Adopted: November 12, 2015  
Amended: October 15, 2020  
Amended: April 15, 2021  
Reviewed: September 19, 2024

---

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-70, 22.1-78, 22.1-313, 22.1-253.13:7.

Cross Ref.: Pol 2009 Evaluation of the Executive Director  
Pol 5006 Evaluation of the Professional Staff  
Pol 5007 Support Staff  
Pol 5008 Support Staff Probationary Period  
Pol 5023 Suspension of Staff Members