

THIRD-PARTY COMPLAINTS AGAINST EMPLOYEES

Any parent or guardian of a student enrolled in Maggie L. Walker Governor's School or any resident of the metro Richmond area may file a complaint regarding an employee of the Maggie L. Walker Governor's School Regional Board. Such complaint should be filed with the executive director or executive director's designee. If the complaint involves allegations that an employee of the Maggie L. Walker Governor's School Regional Board has abused or neglected a child in the course of his employment, the complaint will be investigated in accordance with Va. Code §§ 63.2-1503, 63.2-1505, and 63.2-1516.1.

Information determined to be unfounded after a reasonable administrative review is not maintained in any employee personnel file, but may be retained in a separate sealed file by the administration if such information alleges civil or criminal offenses. Any dispute over such unfounded information, exclusive of opinions retained in the personnel file, or in a separate sealed file, notwithstanding the provisions of the Government Data Collection and Dissemination Practices Act, Va. Code §§ 2.2-3800 et seq., is settled through the employee grievance procedure as provided in Va. Code §§ 22.1-306 and 22.1-308 through 22.1-314.

Individuals lodging a complaint are notified in writing that the complaint has been received and is being investigated.

The complaint should be filed as soon as possible after the alleged incident, usually within 15 business days, and will be processed promptly, usually within 15 business days.

Adopted: October 17, 2013
 Amended: June 16, 2016
 Amended: January 16, 2020
 Amended: August 20, 2020
 Amended: September 19, 2024

Legal Ref.: Code of Virginia, 1950, as amended, §§ 2.2-3800 et seq., 22.1-70, 22.1-78, 22.1-295.1.

Cross Refs.: Pol 5012 Equal Employment Opportunity/Nondiscrimination
 Pol 5011 Prohibition Against Harassment and Retaliation
 Pol 5001 Personnel Records
 Pol 8001 Equal Educational Opportunities/Nondiscrimination
 Pol 4012/5075 Child Abuse and Neglect Reporting
 Pol 5021 Professional Staff Grievances
 Pol 5021.1 Support Staff Grievances